



[Documentation](#) [Modules](#) [Account Settings](#)

Reports

This article has been generated from the online version of the documentation and might be out of date. Please, make sure to always refer to the online version of the documentation for the up-to-date information.

Auto-generated at January 13, 2026

The **Reports** section of the Account module is used to manage custom report templates and view statistics and other information for all report templates. Furthermore, this section allows adding and managing your repositories that are used to define new report templates. Namely, added report templates enable Connect users to generate custom report files that contain required Connect data. The following describes the Reports section user interface and provides instructions on how to add your repository and manage your custom templates.

Repository

Proceed to the **Repository** tab to review and manage your existing repositories. Add your new repository with your custom report templates as described below.

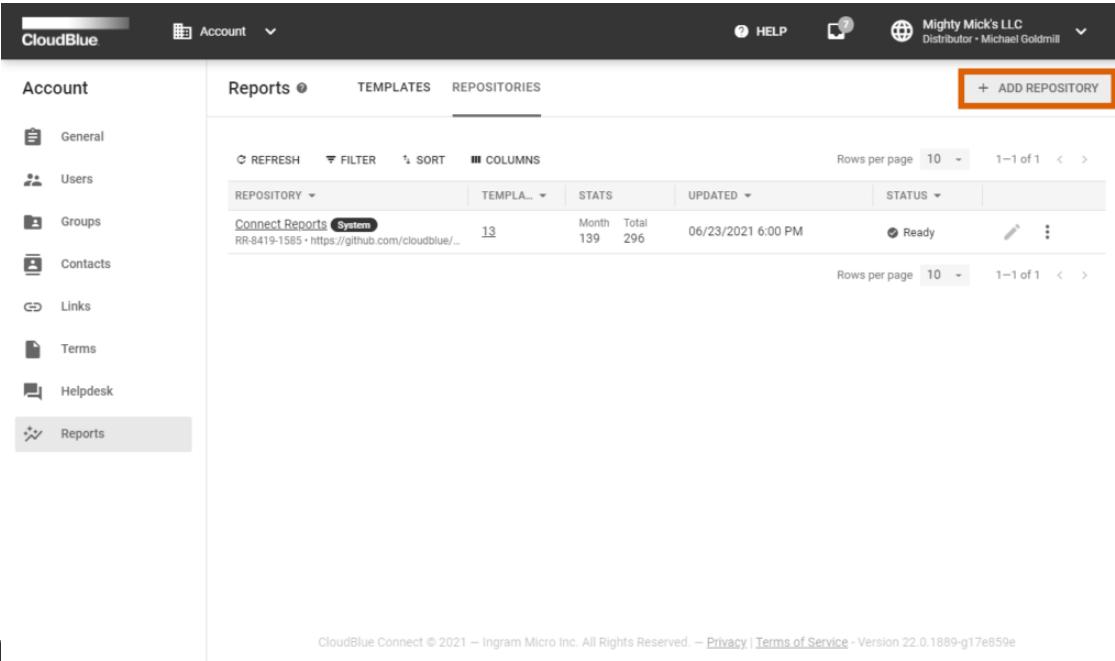


Connect Reports SDK

Create custom report templates by following the instructions from the Connect Reports SDK documentation on the Connect Community page. Once your custom report templates are created successfully, upload these templates to your Git repository and add it to the Connect platform as described below.

Adding Repositories

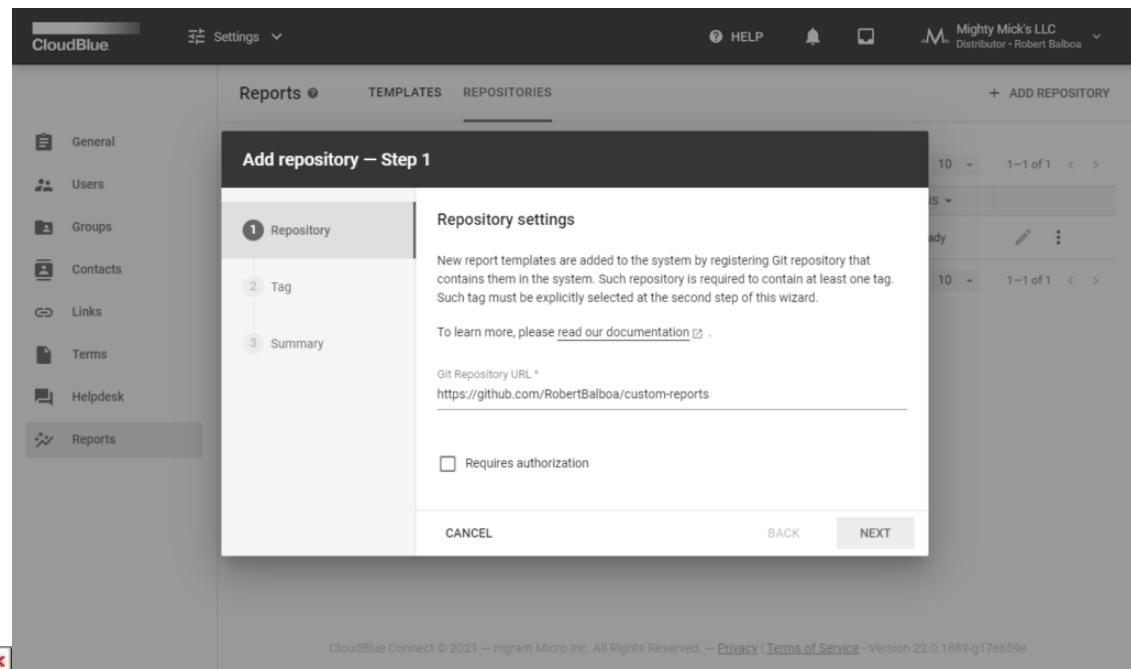
Click the **Add** button to launch a repository wizard. Thereafter, follow the wizard steps to successfully add your repository to the Connect platform.



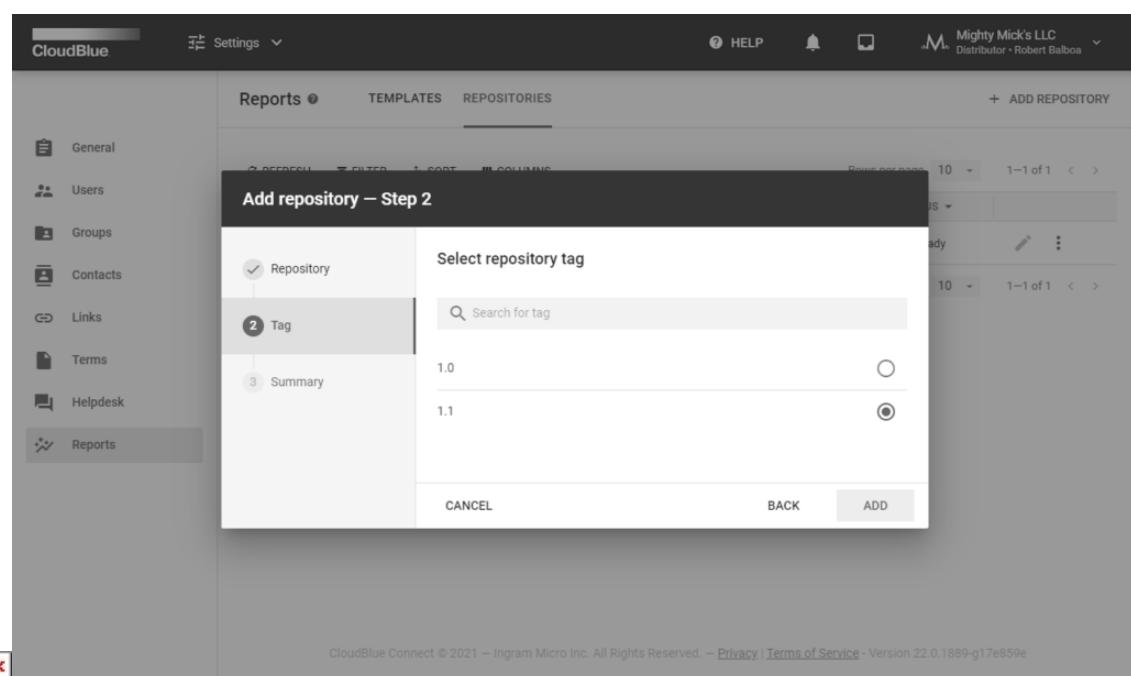
The screenshot shows the CloudBlue Connect interface with the 'Account' module selected. In the 'Reports' section, the 'REPOSITORIES' tab is active. A red box highlights the '+ ADD REPOSITORY' button. The table below shows one repository entry:

REPOSITORY	TEMPLA...	STATS	UPDATED	STATUS	Actions
Connect Reports <small>System</small>	13	Month: 139 Total: 296	06/23/2021 6:00 PM	Ready	

At the bottom, there are pagination controls: 'Rows per page: 10', '1-1 of 1', and navigation arrows.



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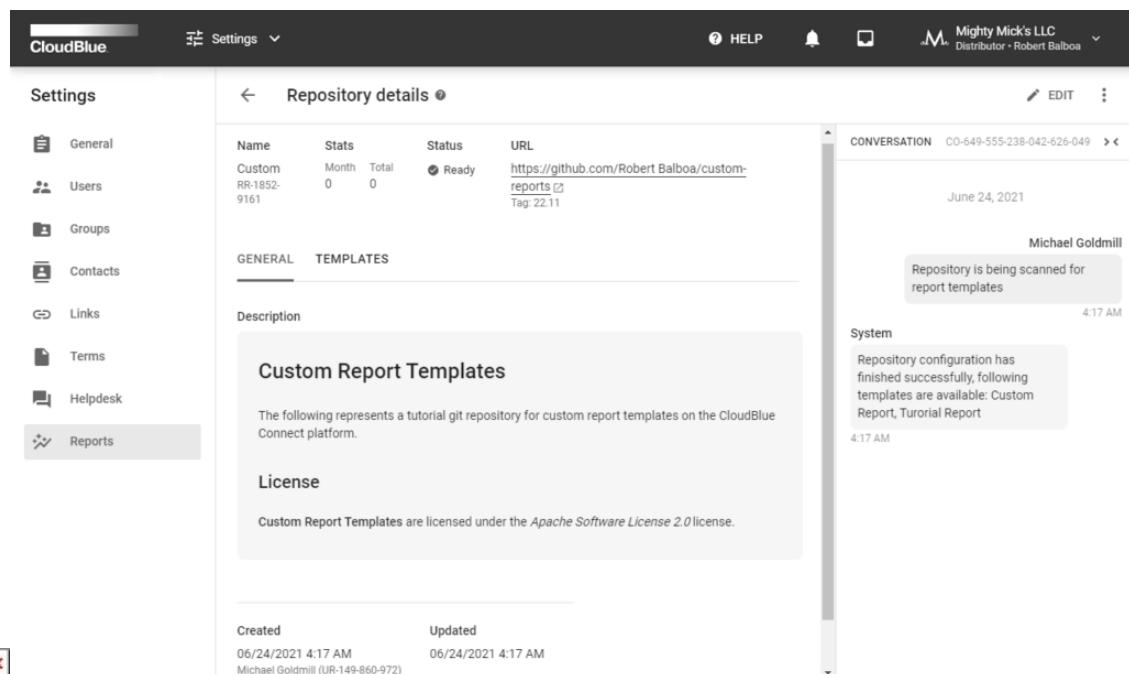


1. **Repository:** Provide your Git URL to the corresponding field. Note that your repository should contain at least one tag. In case your repository requires authorization, check the *Requires Authorization* checkbox and specify your username and password.
2. **Tag:** Select your required tag in the following form. Click the *Save* button to finalize your repository configuration on Connect.
3. **Summary:** As a result, the system provides a summary with your added repository data.

Note that the system also assigns the *Configuring* status to your new repository object. In case your repository is scanned successfully, Connect assigns the *Ready* status to this object. Otherwise, the operation is failed and the system transfers this object to the *Failed* state.

Repository Details

Click on your added repository name from the Repository tab to access the **Repository Details** screen:



Repository details

GENERAL **TEMPLATES**

Description

Custom Report Templates

The following represents a tutorial git repository for custom report templates on the CloudBlue Connect platform.

License

Custom Report Templates are licensed under the *Apache Software License 2.0* license.

Created 06/24/2021 4:17 AM **Updated** 06/24/2021 4:17 AM

Michael Goldmill (UR-149-860-972)

CONVERSATION CO-649-555-238-042-626-049

June 24, 2021

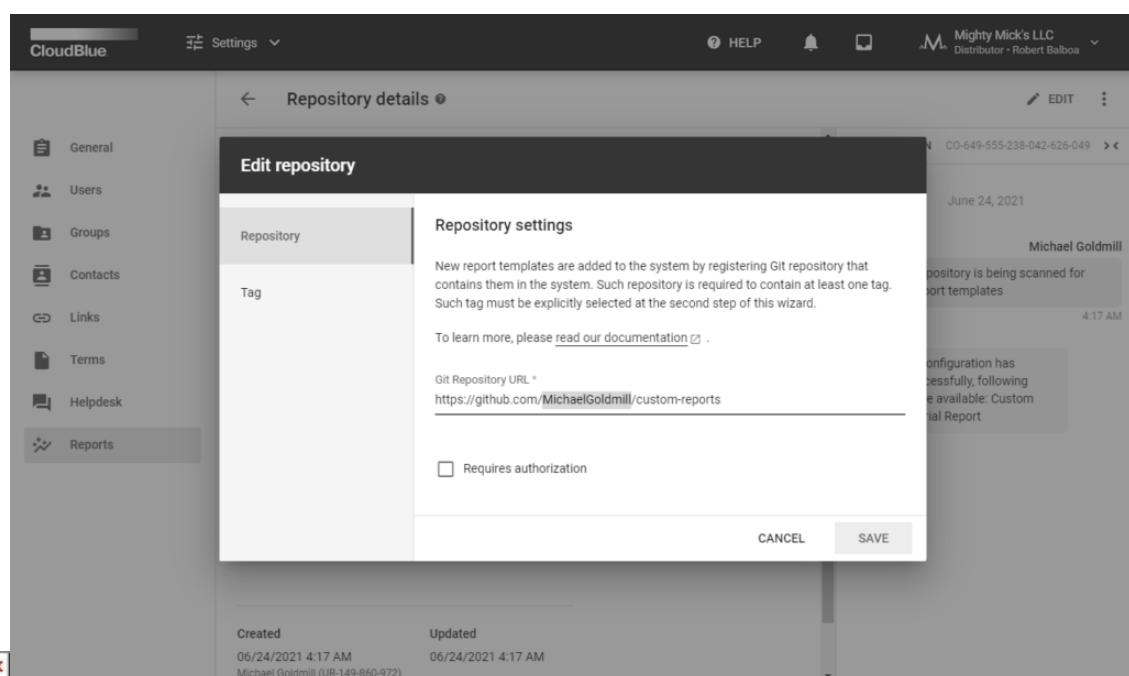
Michael Goldmill

Repository is being scanned for report templates

System

Repository configuration has finished successfully, following templates are available: Custom Report, Tutorial Report

4:17 AM



Edit repository

Repository

Repository settings

New report templates are added to the system by registering Git repository that contains them in the system. Such repository is required to contain at least one tag. Such tag must be explicitly selected at the second step of this wizard.

To learn more, please [read our documentation](#).

Git Repository URL *
https://github.com/MichaelGoldmill/custom-reports

Requires authorization

CANCEL **SAVE**

Created 06/24/2021 4:17 AM **Updated** 06/24/2021 4:17 AM

Michael Goldmill (UR-149-860-972)

CONVERSATION CO-649-555-238-042-626-049

June 24, 2021

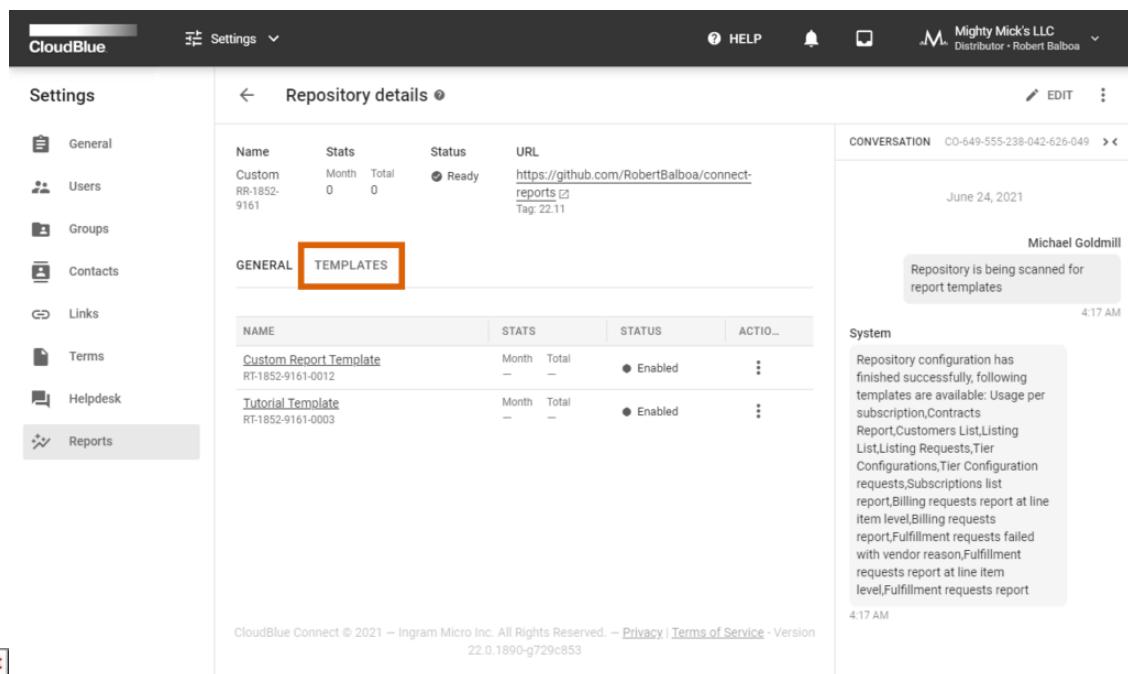
Michael Goldmill

Repository is being scanned for report templates

System

Repository configuration has finished successfully, following templates are available: Custom Report, Tutorial Report

4:17 AM



CloudBlue Settings   Mighty Mick's LLC Distributor • Robert Balboa

Repository details  

GENERAL **TEMPLATES**

NAME	STATS	STATUS	ACTION
Custom Report Template RT-1852-9161-0012	Month: — Total: —	● Enabled	
Tutorial Template RT-1852-9161-0003	Month: — Total: —	● Enabled	

CONVERSATION CO-649-555-238-042-626-049 

June 24, 2021

Michael Goldmill

Repository is being scanned for report templates

4:17 AM

System

Repository configuration has finished successfully, following templates are available: Usage per subscription, Contracts Report, Customers List, Listing List, Listing Requests, Tier Configurations, Tier Configuration requests, Subscriptions list report, Billing requests report at line item level, Billing requests report, Fulfillment requests failed with vendor reason, Fulfillment requests report at line item level, Fulfillment requests report

4:17 AM

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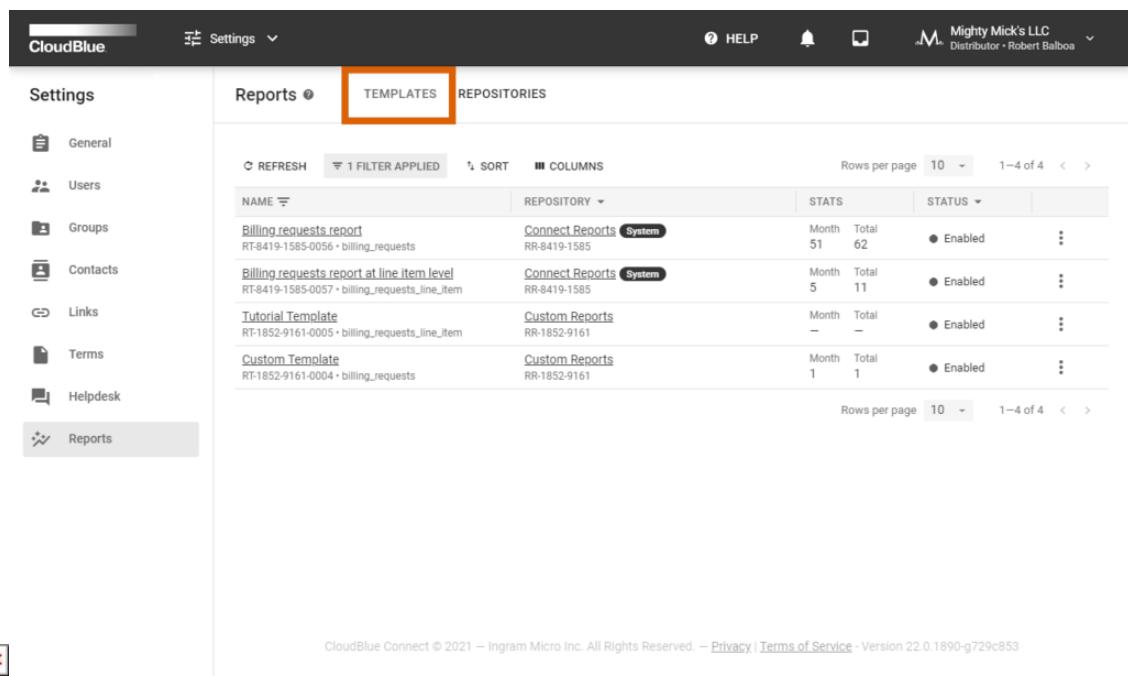
The Repository Details screen displays your repository description within the **General** tab. Note that the system provides this description from your *readme.md* file.

Click the **Edit** button at the top-right corner of the screen to change your added repository URL, authorization credentials, or tags. In case your repository object is assigned to the *Failed* state, you can delete the repository by clicking on the vertical ellipsis icon and clicking delete.

Navigate to the **Templates** tab from the Repository Details screen to access your processed custom templates. The system allows managing your custom templates and allows accessing the *Template Details* screen as described below.

Templates

The **Templates** tab from the Reports section allows reviewing all system templates (templates that are available on Connect by default) as well as your custom templates that can be added from your Git repositories. Templates define the structure and the content of your generated report files.

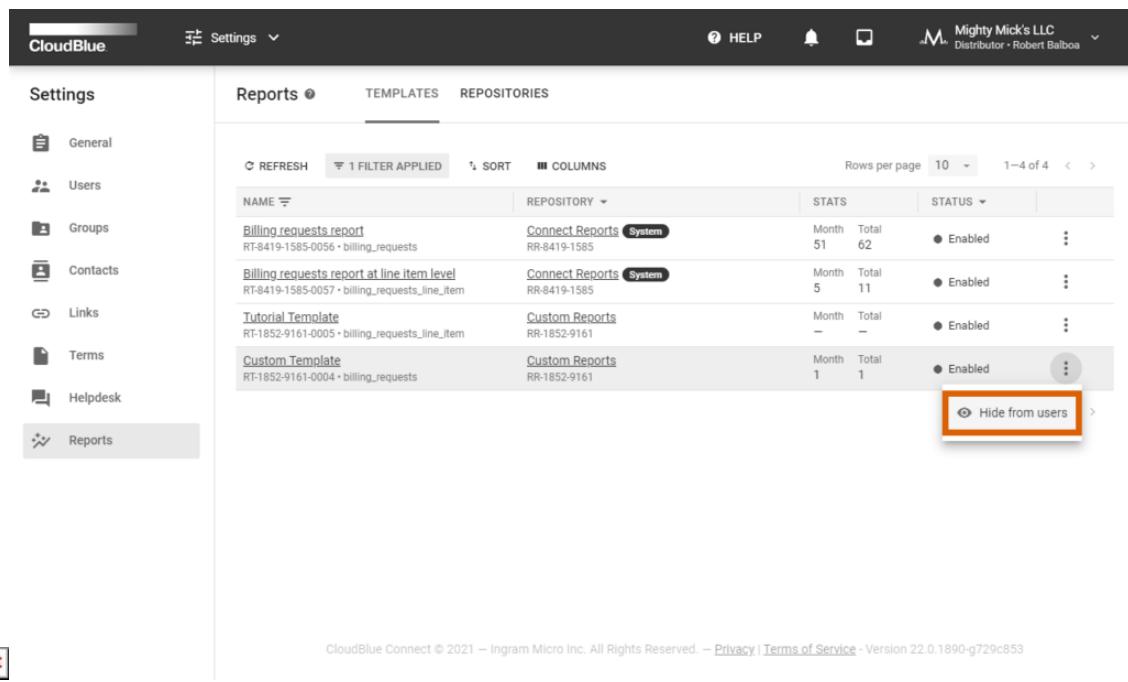


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Note that the *Templates* tab also provides statistics that showcase the number of reports that generated using a template (for the last month and in total).

Template Management

Hide your added custom report files by clicking on the vertical ellipsis (⋮) icon and selecting the **Hide from users** option. In this case, the system transfers your template to the *Disabled* state and it will not be visible to your account users.



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NAME	REPOSITORY	STATS	STATUS	⋮
Billing requests report RT-8419-1585-0056 • billing_requests	Connect Reports	Month 51 Total 62	● Enabled	⋮
Billing requests report at line item level RT-8419-1585-0057 • billing_requests_line_item	Connect Reports	Month 5 Total 11	● Enabled	⋮
Tutorial Template RT-1852-9161-0005 • billing_requests_line_item	Custom Reports	Month — Total —	● Enabled	⋮
Custom Template RT-1852-9161-0004 • billing_requests	Custom Reports	Month 1 Total 1	● Disabled	⋮

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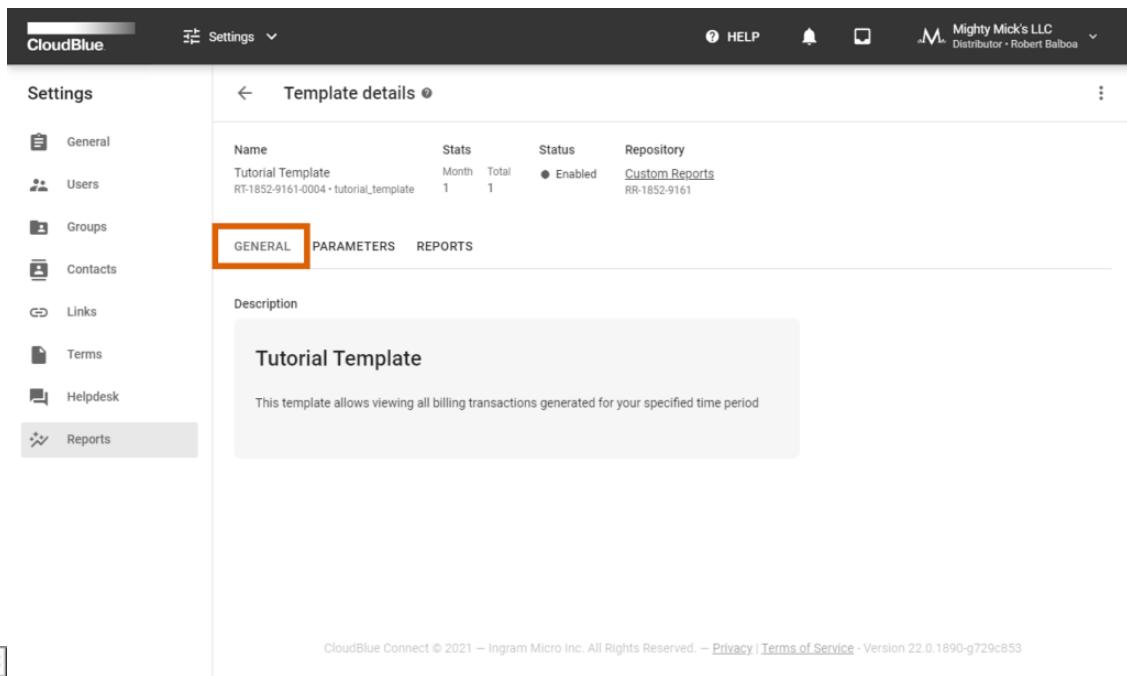
In case your updated repository doesn't include your added templates, the system assigns such templates to the *Blocked* state. Once your repository object is removed, the system automatically deletes its associated templates.

Note that it is not possible to disable or delete the default system templates.

Template Details

Click on the template name to access the **Template Details** screen. This screen provides various data within the following tabs:

- **General:** Contains the description of your selected report template.
- **Parameters:** This tab provides parameter data for your selected template. This includes *parameter name*, *type* and if a provided parameter *is required*.
- **Reports:** Use this tab to review and access reports that are generated by using the selected template.



CloudBlue Settings Template details

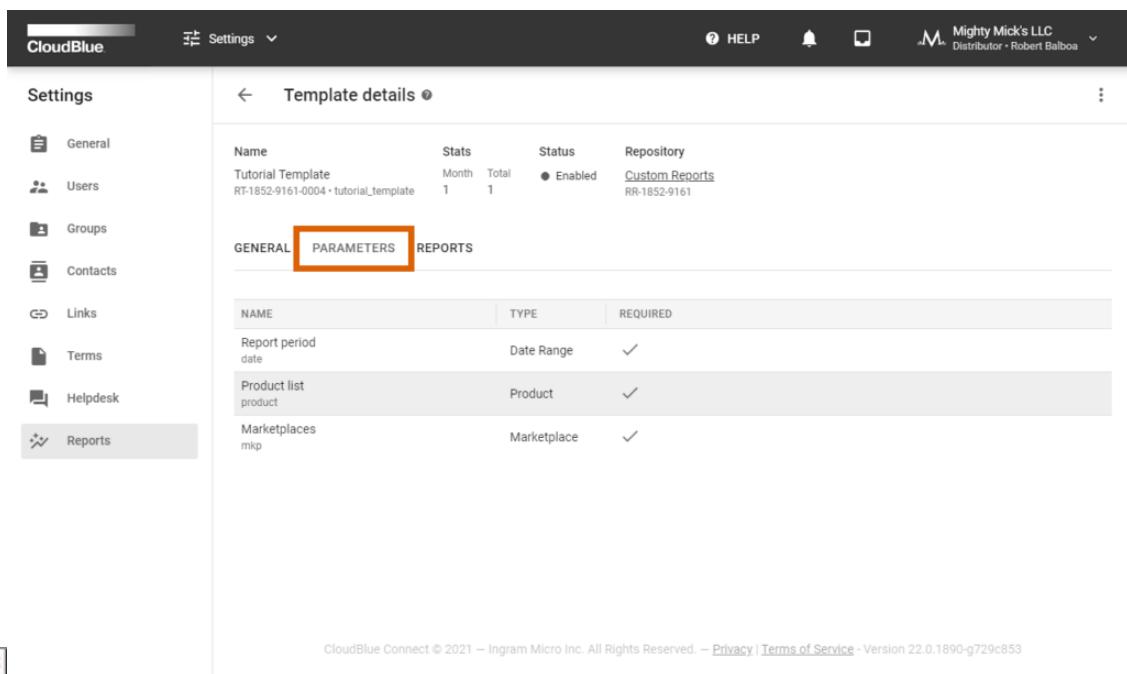
GENERAL **PARAMETERS** **REPORTS**

Description

Tutorial Template

This template allows viewing all billing transactions generated for your specified time period

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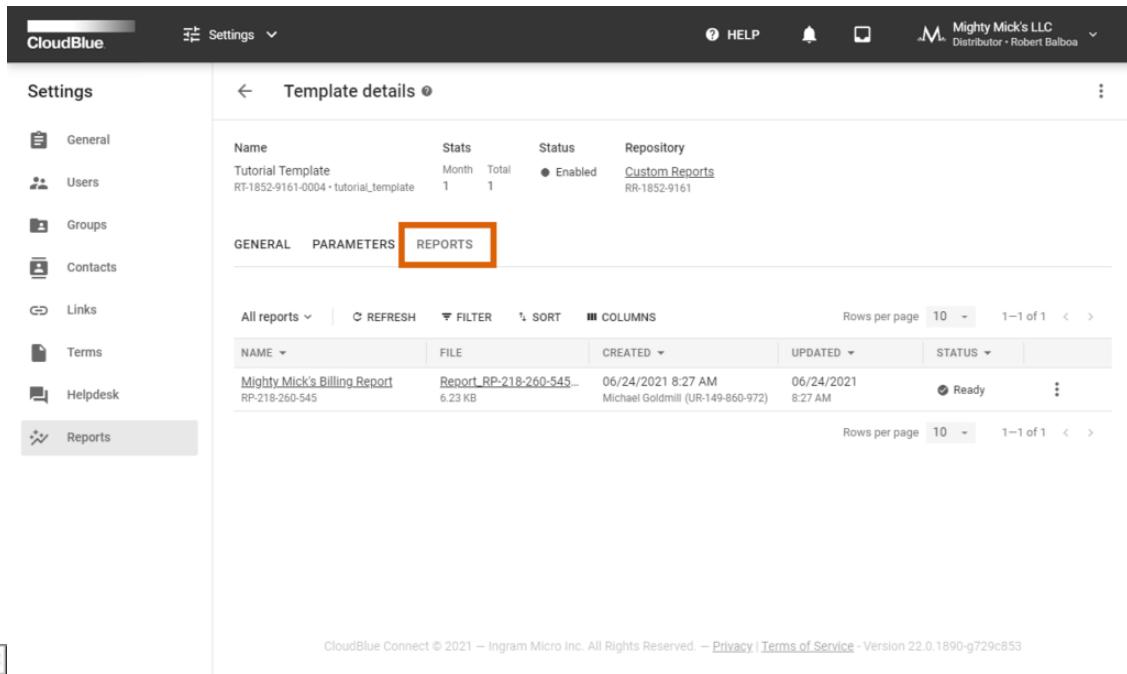


CloudBlue Settings Template details

GENERAL **PARAMETERS** **REPORTS**

NAME	TYPE	REQUIRED
Report period date	Date Range	✓
Product list product	Product	✓
Marketplaces mkp	Marketplace	✓

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The screenshot shows the 'Template details' page in CloudBlue Connect. The left sidebar is titled 'Settings' and includes links for General, Users, Groups, Contacts, Links, Terms, Helpdesk, and Reports. The 'Reports' link is highlighted with a grey background. The main content area is titled 'Template details' and shows a table for 'Tutorial Template' (RT-1852-9161-0004). The table includes columns for Name, Stats (Month: 1, Total: 1), Status (Enabled), and Repository (Custom Reports, RR-1852-9161). Below this, there are three tabs: GENERAL, PARAMETERS, and REPORTS. The REPORTS tab is selected and highlighted with a red box. It displays a table of reports with columns for NAME, FILE, CREATED, UPDATED, and STATUS. One report is listed: 'Mighty Mick's Billing Report' (Report RP-218-260-545, 6.23 KB, created 06/24/2021 8:27 AM, updated 06/24/2021 8:27 AM, status Ready). The bottom of the page includes a footer with the CloudBlue Connect copyright information and a vertical ellipsis (⋮) icon.

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Note that you can also click on the vertical ellipsis (⋮) to *disable* (hide) or *enable* your selected custom report template.