



Documentation  Modules  Offers 

Generic Offers Interface

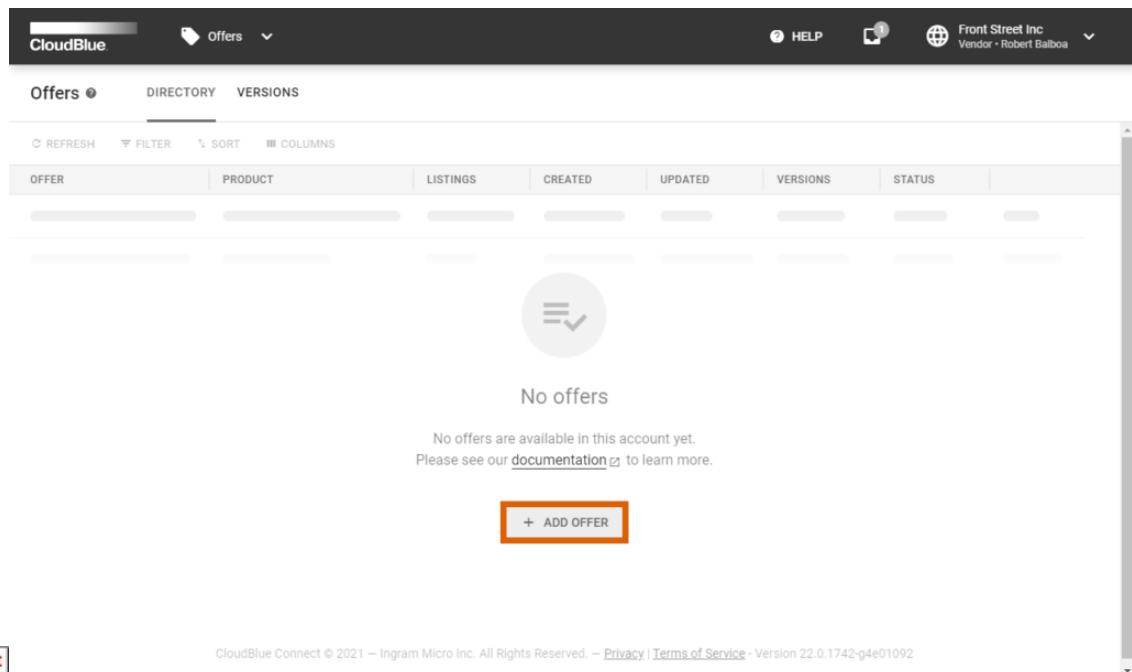
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Auto-generated at February 1, 2026

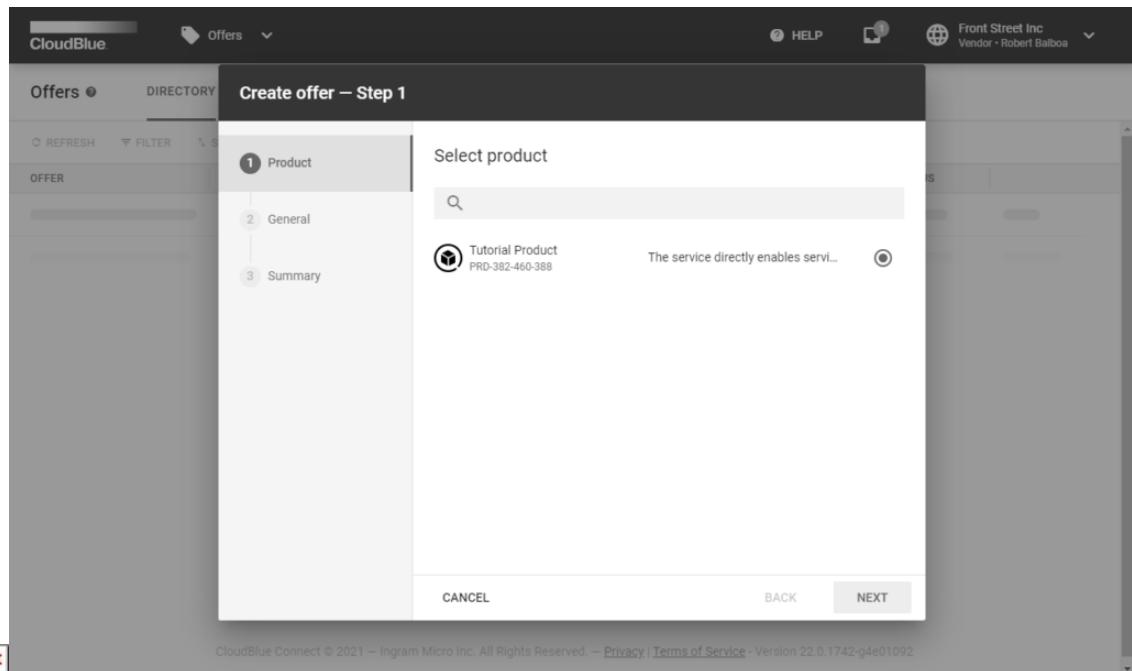
Creating Offers

Navigate to the **Offers** module on the Vendor Portal. Created offers are displayed under the **Directory** section.

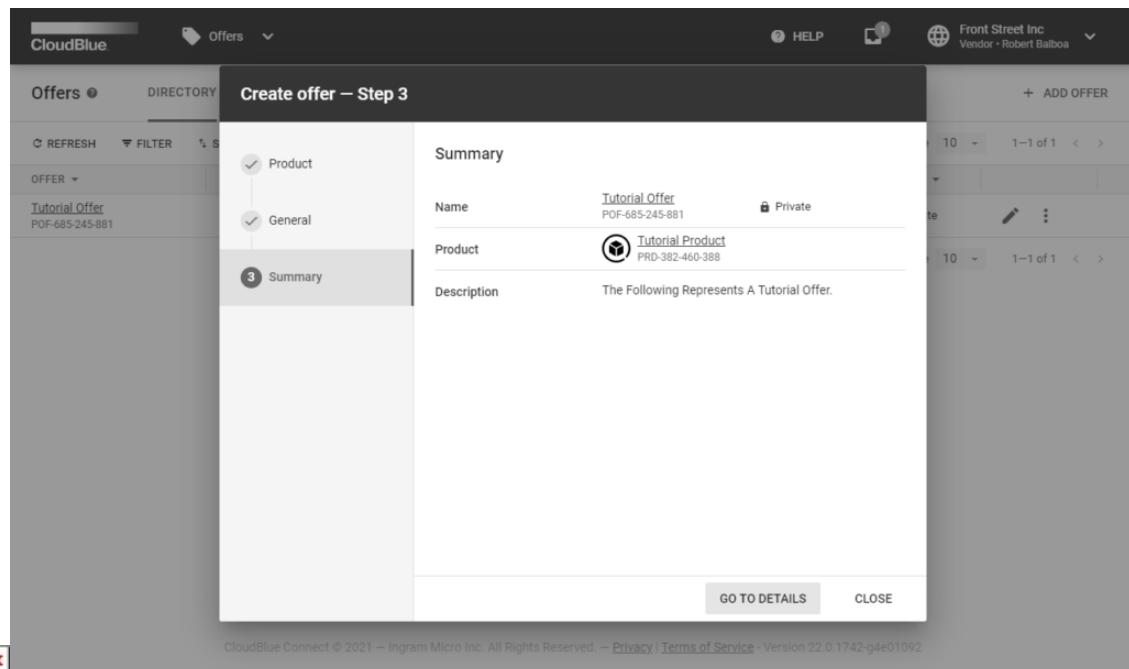
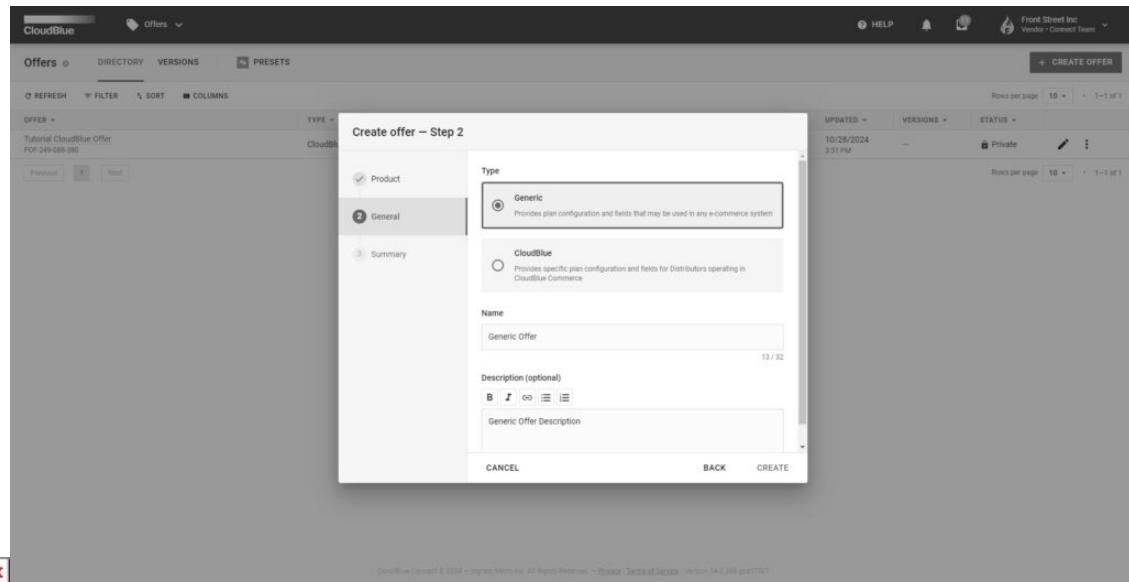
Click the **Add Offer** button to launch an offer creation wizard.



The screenshot shows the CloudBlue Offers module. The top navigation bar includes the CloudBlue logo, a 'Offers' dropdown, a 'Help' link, and a user account section for 'Front Street Inc' and 'Vendor - Robert Balboa'. The main content area has tabs for 'Offers' (selected), 'DIRECTORY' (highlighted in blue), and 'VERSIONS'. Below these are buttons for 'REFRESH', 'FILTER', 'SORT', and 'COLUMNS'. A horizontal row of filters includes 'OFFER', 'PRODUCT', 'LISTINGS', 'CREATED', 'UPDATED', 'VERSIONS', and 'STATUS'. The central area displays a large 'No offers' message with a circular icon containing a list icon and a checkmark. Below this, a note states 'No offers are available in this account yet. Please see our [documentation](#) to learn more.' A prominent orange button labeled '+ ADD OFFER' is centered at the bottom.



The screenshot shows the 'Create offer - Step 1' wizard. The top navigation bar is identical to the previous screenshot. The main content area has tabs for 'Offers' (selected), 'DIRECTORY' (highlighted in blue), and 'VERSIONS'. A sidebar on the left shows a step-by-step process: '1 Product' (selected), '2 General', and '3 Summary'. The main panel is titled 'Select product' and features a search bar and a list of products. A product named 'Tutorial Product PRD-382-460-388' is selected, showing its icon, name, and a brief description: 'The service directly enables servi...'. At the bottom of the panel are 'CANCEL', 'BACK', and 'NEXT' buttons. The footer of the page includes the copyright notice 'CloudBlue Connect © 2021 - Ingram Micro Inc. All Rights Reserved. - [Privacy](#) | [Terms of Service](#) - Version 22.0.1742-g4e01092'.



Follow the wizard steps to successfully configure a new offer:

1. Select a product from the provided list.
2. Specify the following general properties:
 - o **Type:** Select Generic Offer type
 - o **Name:** Enter your offer name.
 - o **Description:** Provide a description of your offer (optional). Note that this description will be displayed within the



Details tab from your offer details screen.

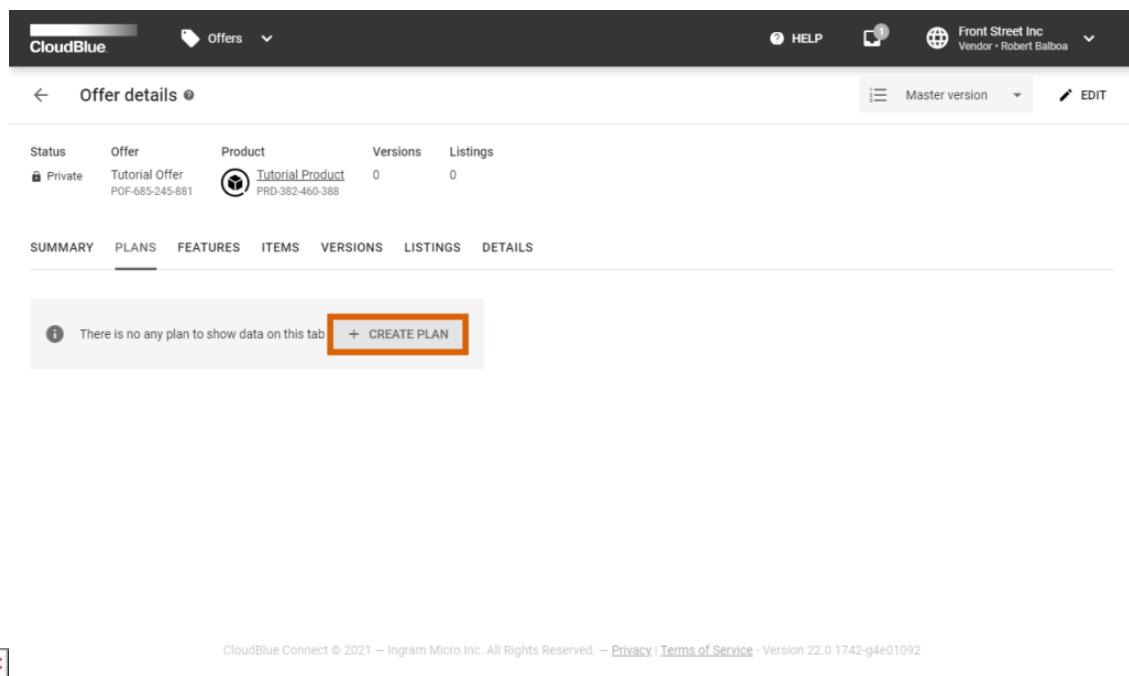
3. Click **Create** to finalize your offer creation.

As a result, the system provides your created offer object summary. Click the **Go to Details** button to access the offer details screen. Otherwise, click **Close** to return to the Directory tab.

Creating Plans

Proceed to the **Plans** tab from the **offer details** screen. This tab allows accessing your created plans.

Click the **Create Plan** button to launch a plan creation wizard.



The screenshot shows the 'Offer details' screen for a 'Tutorial Offer'. The 'PLANS' tab is selected. A message 'There is no any plan to show data on this tab' is displayed, followed by a red-bordered 'CREATE PLAN' button.

Follow the steps below to successfully configure a new plan.

1. Specify general properties

Fill out the following general properties form:

- **Name:** Enter your plan name.
- **Color:** Select a color for your plan.
- **Description:** Provide a description for your plan.



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Click **Next** to continue.

2. Select a period for your plan

At least one of the following periods should be selected: **Perpetual**, **1 Month**, **1 year - 5 years**, or **1 Month Trial**.



1 Month Trial

Note that the **1 Month Trial** period can only be selected for one of your offer plans.



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Click the **Create** button to continue.

3. Review your summary

The wizard will provide plan creation summary.

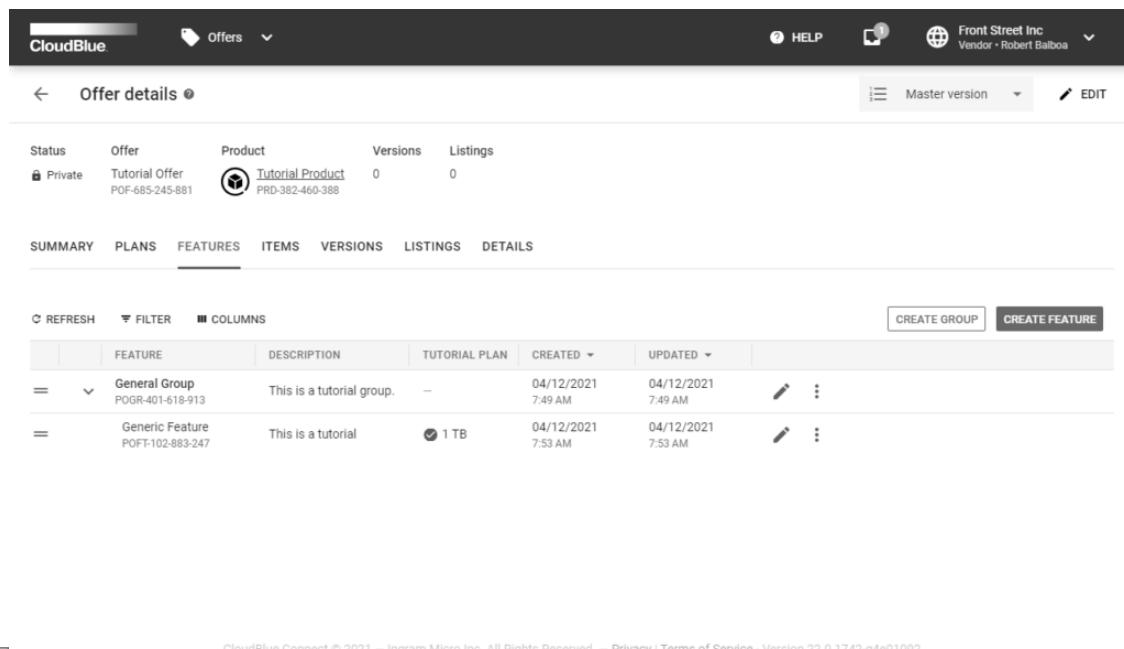
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Click the **Go to Details** button to access the plan details. Otherwise, click **Close** to close the wizard.



Groups and Features

Navigate to the **Features** tab from the **offer details** screen. Your created groups and features will be displayed within the **Features** tab.



FEATURE	DESCRIPTION	TUTORIAL PLAN	CREATED	UPDATED	
General Group POGR-401-618-913	This is a tutorial group. —	—	04/12/2021 7:49 AM	04/12/2021 7:49 AM	
Generic Feature POFT-102-883-247	This is a tutorial 1 TB	1 TB	04/12/2021 7:53 AM	04/12/2021 7:53 AM	

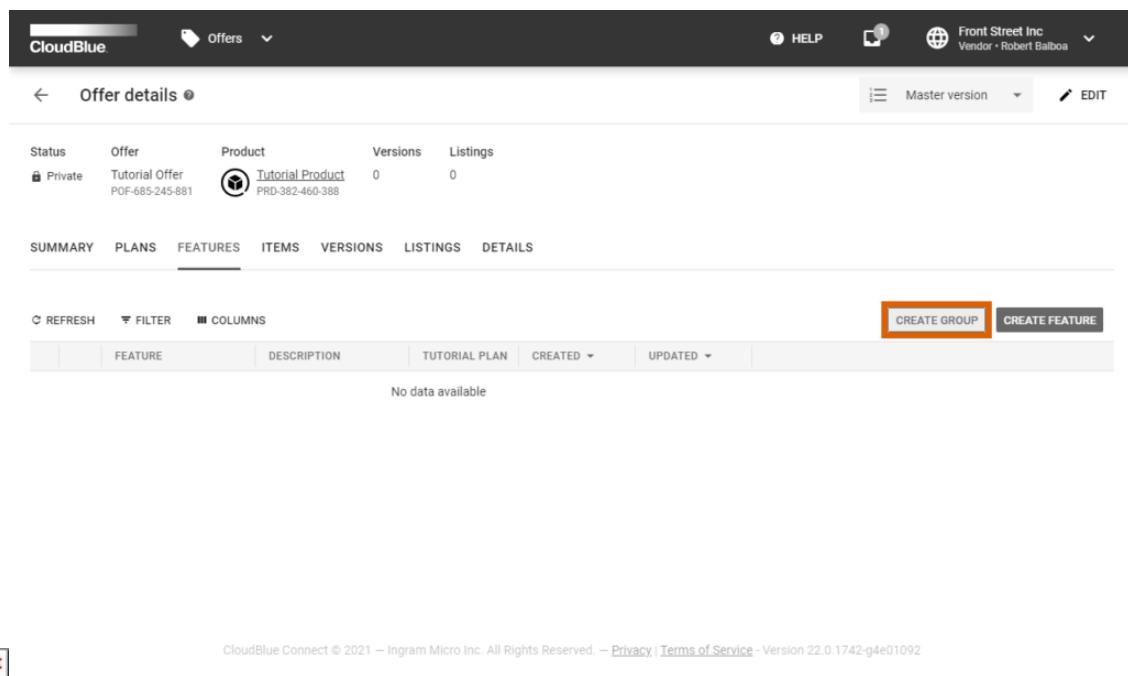


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The following steps showcase how to create a group and a feature on the Connect platform.

1. Create a new Group

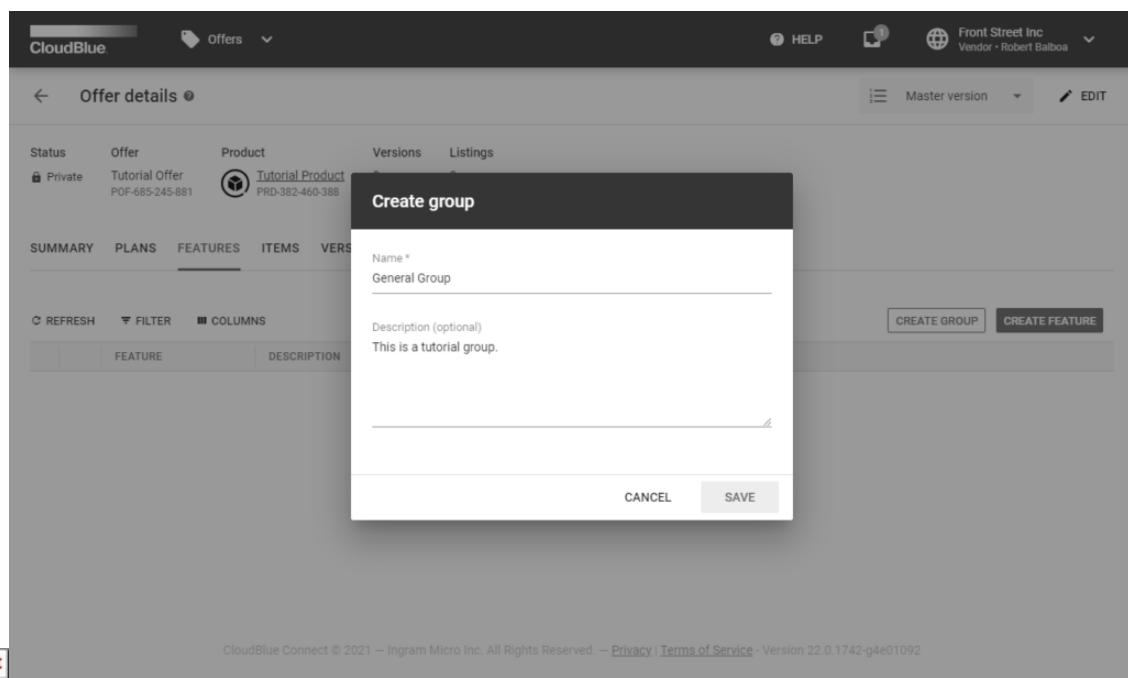
Click the **Create Group** button to specify a new group for your features.



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2. Enter a name and description

Provide a name and a description for your group.



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Click **Save** to successfully configure your feature group.



3. Create a new feature

Click the **Create Feature** button to specify a new feature.

The screenshot shows the CloudBlue Connect interface with the following details:

- Header:** CloudBlue, Offers, HELP, Front Street Inc Vendor · Robert Balboa
- Breadcrumbs:** Offer details
- Toolbar:** Master version, EDIT
- Table Headers:** Status, Offer, Product, Versions, Listings
- Table Data:**

Status	Offer	Product	Versions	Listings
Private	Tutorial Offer POF-685-245-881	Tutorial Product PRD-382-460-388	0	0
- Tab Selection:** FEATURES
- Table Headers (Features):** FEATURE, DESCRIPTION, TUTORIAL PLAN, CREATED, UPDATED
- Table Data (Features):**

	FEATURE	DESCRIPTION	TUTORIAL PLAN	CREATED	UPDATED
=	General Group POGR-401-618-913	This is a tutorial group.	—	04/12/2021 7:49 AM	04/12/2021 7:49 AM
- Buttons:** CREATE GROUP, CREATE FEATURE (highlighted in orange)



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4. Specify feature properties

Fill out the following form:

- Name:** Enter your feature name in this field.
- Group:** Select a group for your feature.
- Description:** Provide a description for your feature (optional).
- Per plan values:** Specify values and select an icon for your configured plan.



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Click the **Save** button to finalize your feature creation.

Adding Items

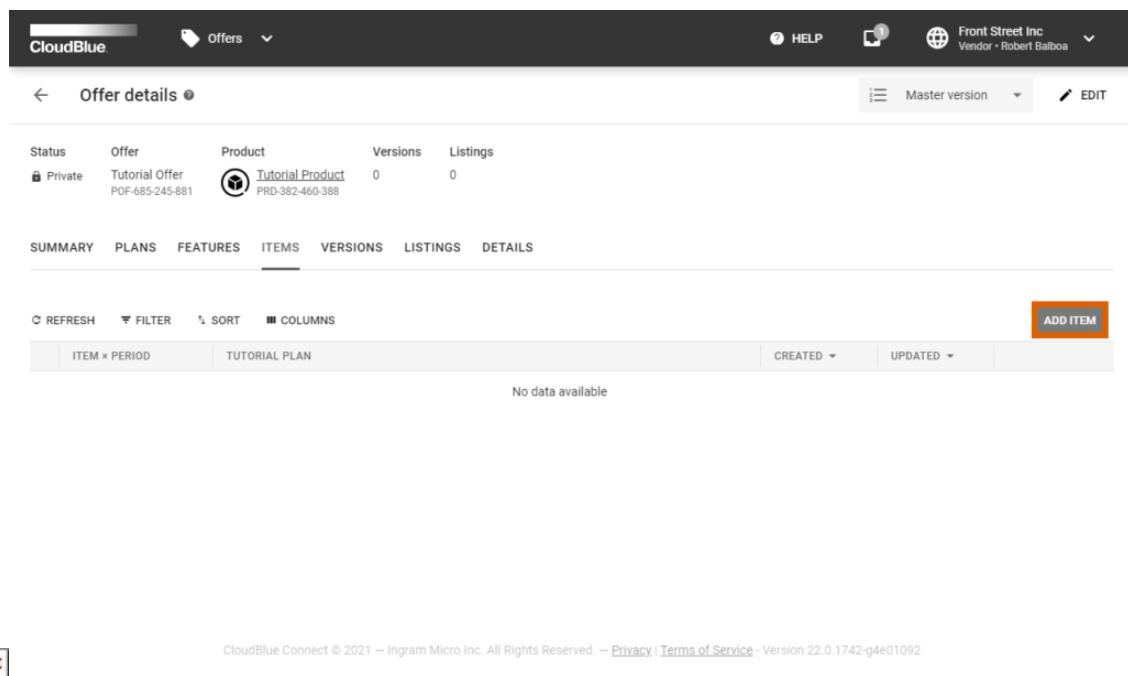
Proceed to the **Items** tab from the **offer details** screen. This tab displays your defined items for each of your configured plans and selected periods.



Items

Define your items via Reservation Items or Pay-as-you-go Items sections from the product profile page.

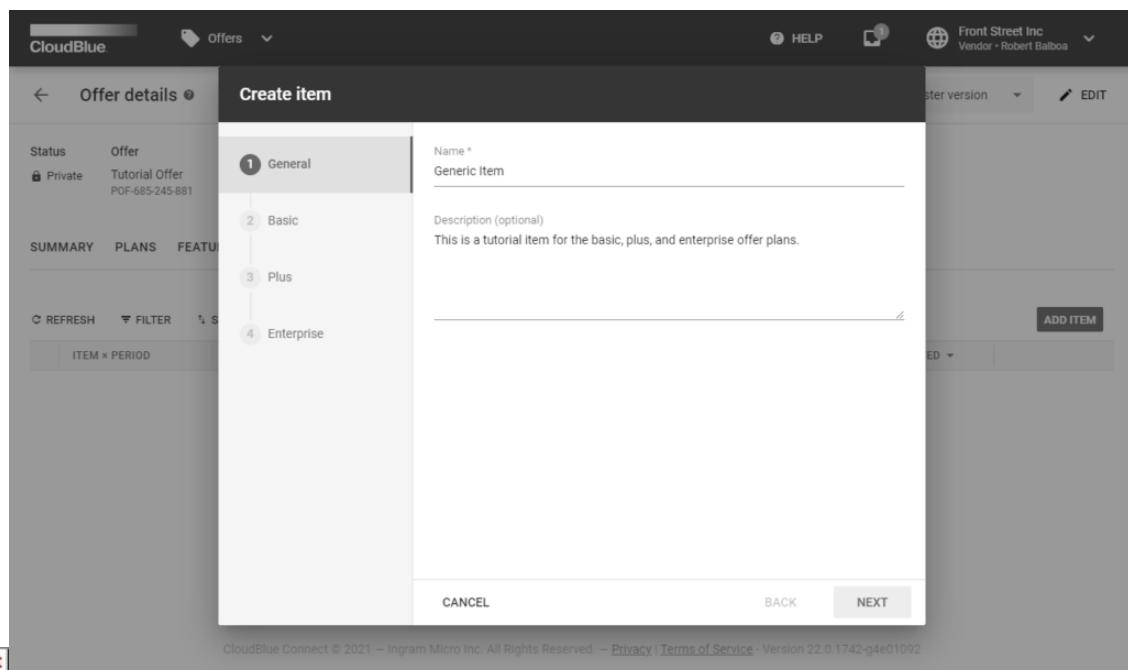
Click the **Add Item** button to launch an item configuration wizard.



Follow the steps of this wizard to configure your items.

1. Fill out general properties

Provide a name for your item configuration. Optionally, enter a description for this configuration.



Click **Create** to continue.



2. Specify your items

Add your defined items to each of your selected periods by clicking the corresponding buttons. In addition, select minimum and maximum item quantity

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Keep adding items for each of your plans and selected periods. Once all of your plans will be filled with required data, click the **Add** button to finish.

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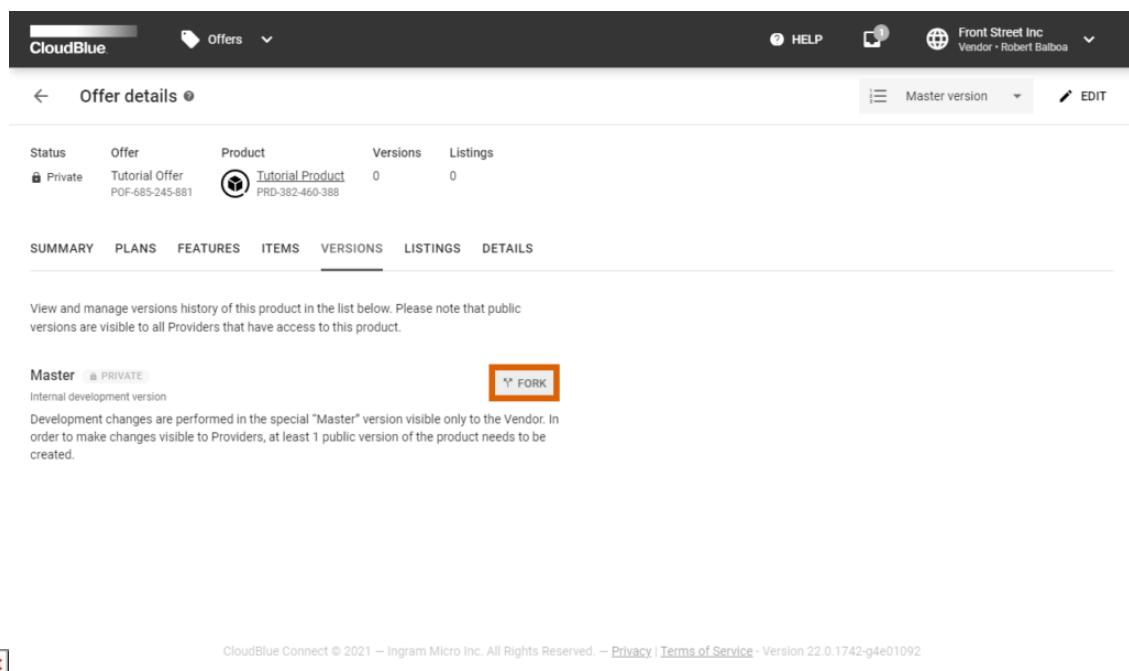
Thus, your item configuration will be successfully completed.

Activating Offer Versions

Navigate to the **Versions** tab from your **offer details** screen. The Versions tab will display created versions of your configured offers. Follow the steps below to successfully activate your offer version.

1. Fork your master version

Click the **Fork** button to create a new version of your offer.



The screenshot shows the 'Offer details' page for a 'Tutorial Offer'. The 'VERSIONS' tab is selected. The 'Master' version is highlighted. The 'FORK' button is highlighted with a red box.

Status	Offer	Product	Versions	Listings
Private	Tutorial Offer POF-685-245-881	Tutorial Product PRD-382-460-388	0	0

SUMMARY PLANS FEATURES ITEMS VERSIONS LISTINGS DETAILS

View and manage versions history of this product in the list below. Please note that public versions are visible to all Providers that have access to this product.

Master Internal development version

Development changes are performed in the special "Master" version visible only to the Vendor. In order to make changes visible to Providers, at least 1 public version of the product needs to be created.

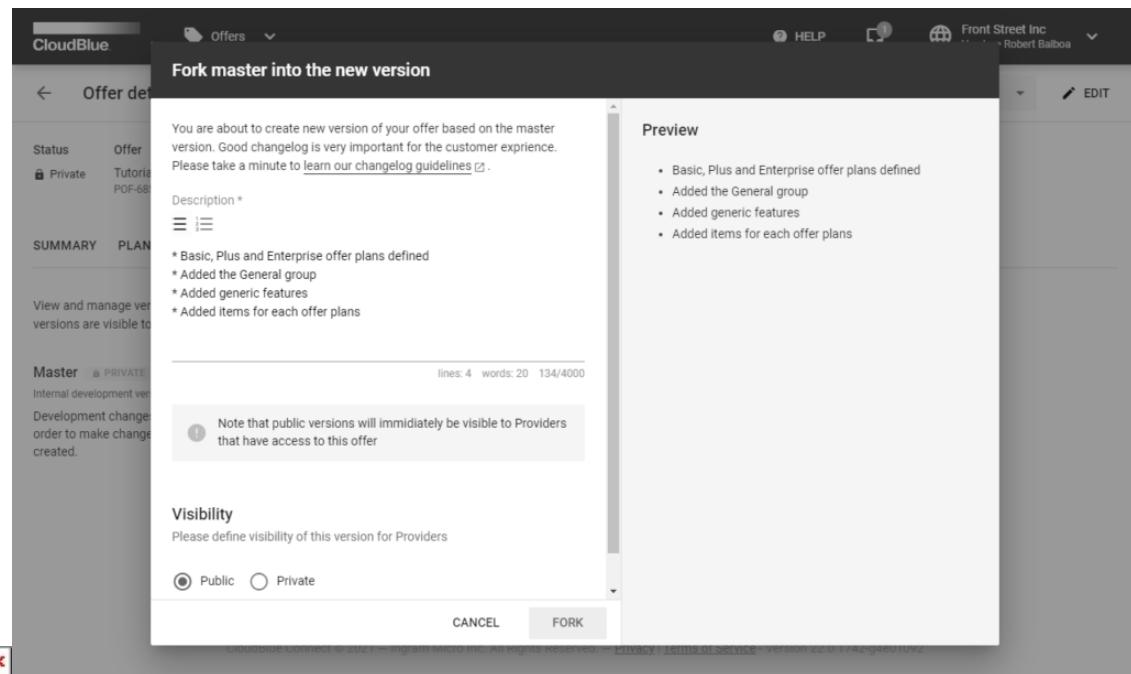
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2. Fill out the required form

Fill out the following form that is required to save your version.

Description: Provide a description for your offer version. In general, this description contains release notes and update information.

Visibility: Select **Public** or **Private** versions. Note that public versions are instantly visible for Distributors that have access to this offer.



Click the **Save** button to successfully configure a new version of your offer. Once your offer version is activated, it can be listed within a product listing.

Navigate to the **Versions** section of the **Offers** module to access and manage a specific version of your offers.

Offers						ROWS PER PAGE	ROWS PER PAGE
VERSION	OFFER	PRODUCT	DESCRIPTION	CREATED	STATUS	ROWS PER PAGE	ROWS PER PAGE
Version 1	Tutorial Offer POF-685-245-881	 Tutorial Product PRD-382-460-388	The following represents a ...	04/12/2021 8:12 AM	<input checked="" type="radio"/> Ready	10	1-1 of 1

Associate Offers with your Listing

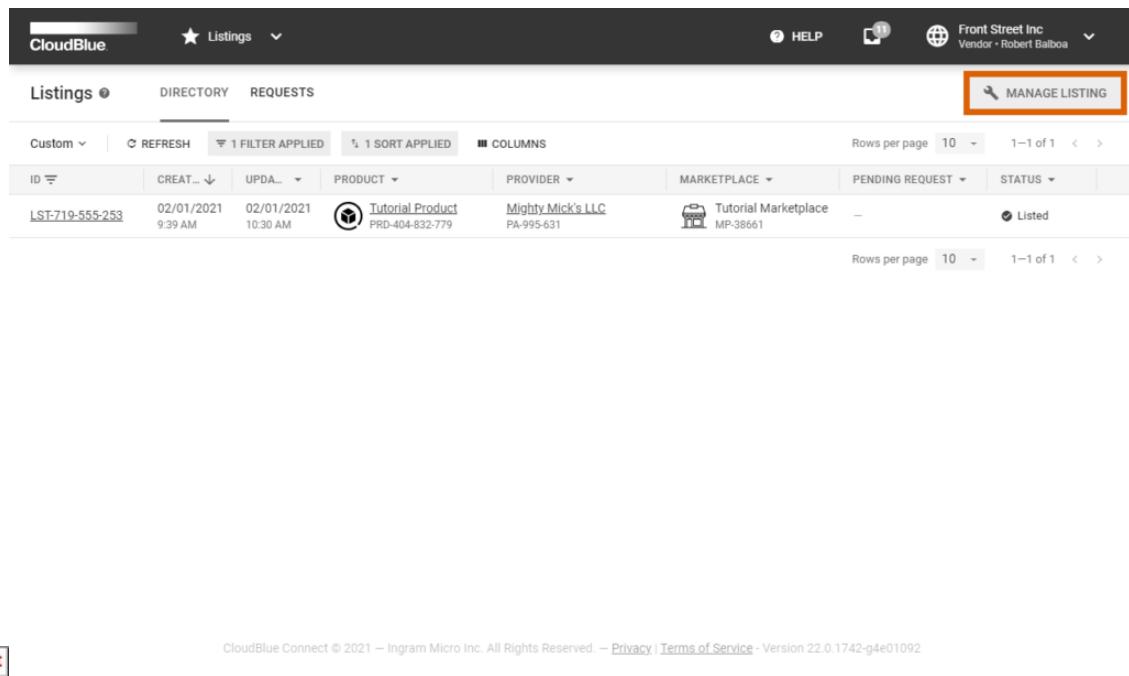
Make your configured offers visible to your Distributor by including this offer to your Listing. The following steps demonstrate



how to associate your offers with your listings.

1. Launch the listing wizard

Click the **Manage Listing** button to launch the listing management wizard.



The screenshot shows the CloudBlue Connect interface with the following details:

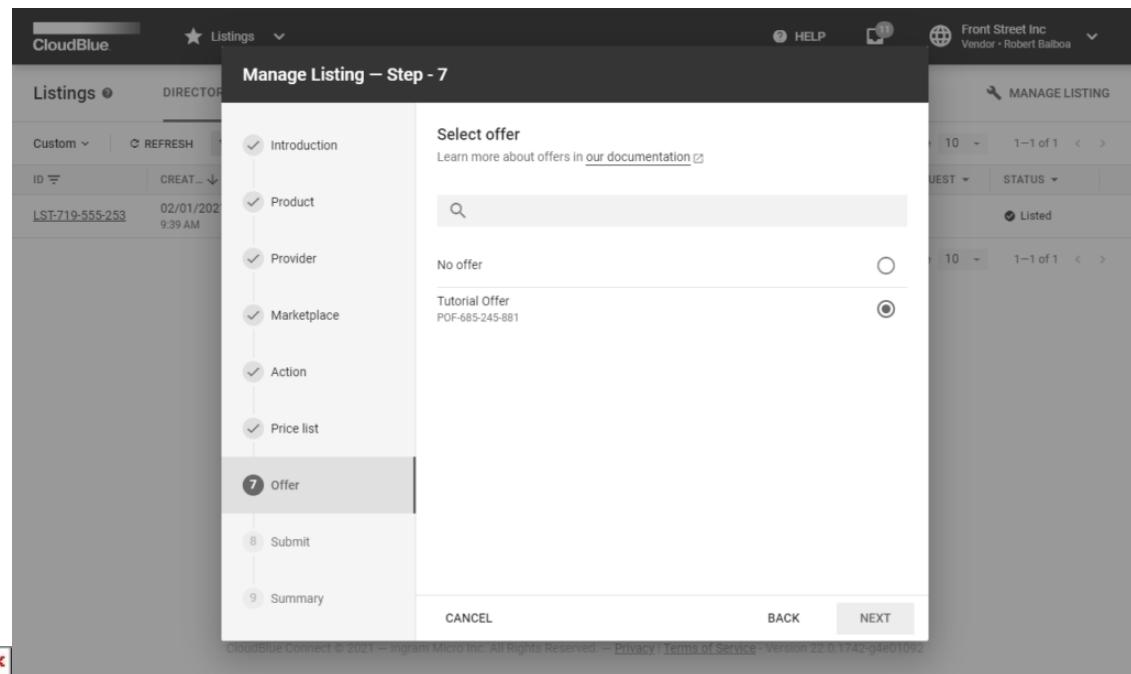
- Header:** CloudBlue, Listings, HELP, Front Street Inc, Vendor - Robert Balboa.
- Section:** Listings
- Buttons:** DIRECTORY, REQUESTS, MANAGE LISTING (highlighted with a red box).
- Filters:** Custom, REFRESH, 1 FILTER APPLIED, 1 SORT APPLIED, COLUMNS.
- Table Headers:** ID, CREAT..., UPDA..., PRODUCT, PROVIDER, MARKETPLACE, PENDING REQUEST, STATUS.
- Table Data:**

ID	CREAT...	UPDA...	PRODUCT	PROVIDER	MARKETPLACE	PENDING REQUEST	STATUS
LST-719-555-253	02/01/2021 9:39 AM	02/01/2021 10:30 AM	Tutorial Product PRD-404-832-779	Mighty Mick's LLC PA-995-631	Tutorial Marketplace MP-38661	—	Listed
- Page Controls:** Rows per page (10), 1-1 of 1.
- Page Footer:** CloudBlue Connect © 2021 – Ingram Micro Inc. All Rights Reserved. – [Privacy](#) | [Terms of Service](#) - Version 22.0.1742-g4e01092

Create a new listing or edit your existing listing from the listings management wizard.

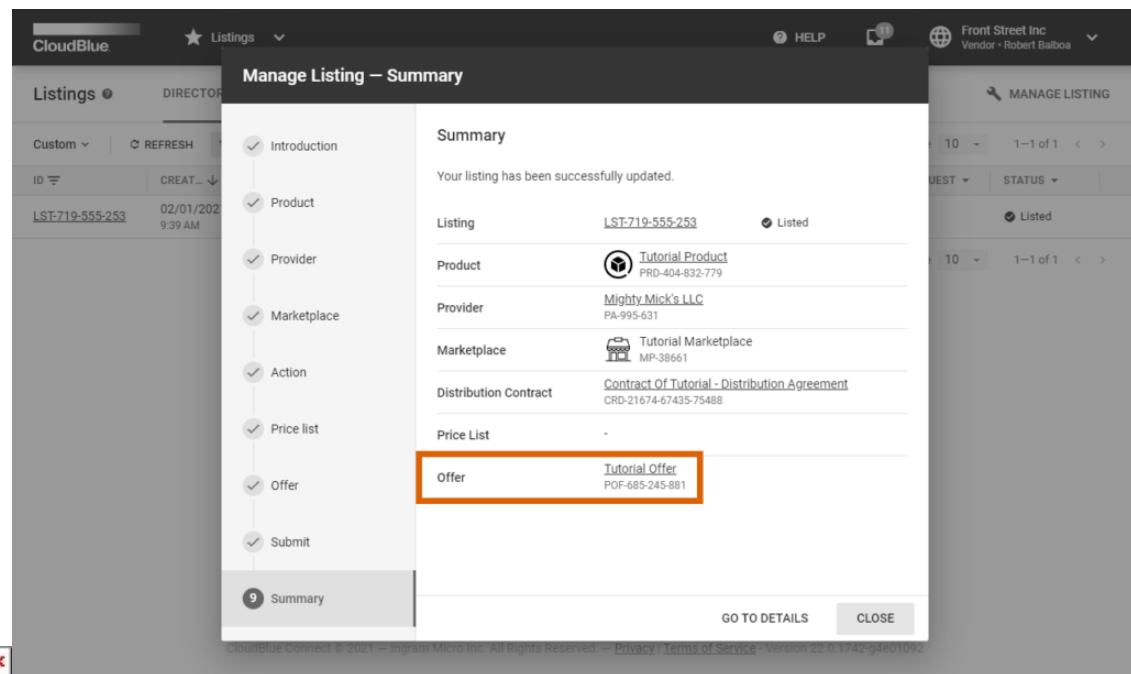
2. Include your offer

Select your offer within the **Select offer** step.



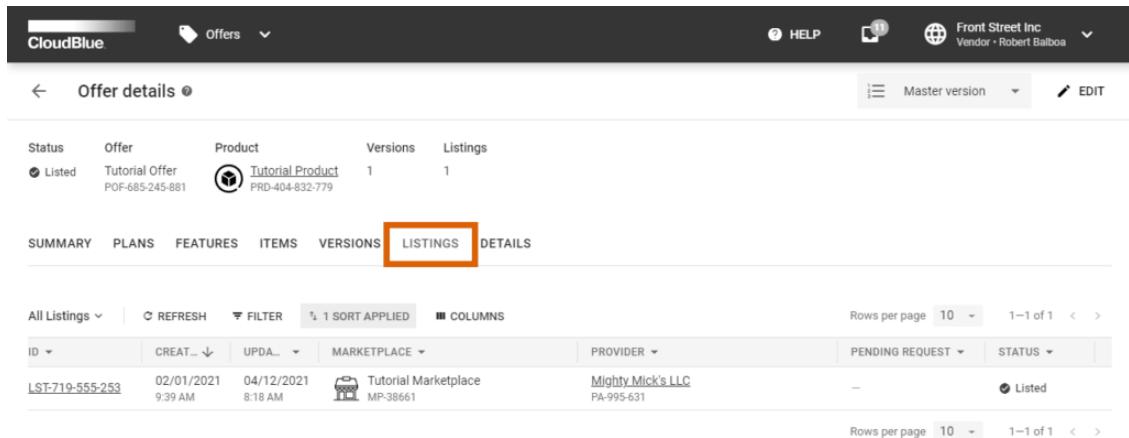
3. Save your listing

Click the **Add** button to finish. The wizard will provide your listing summary with your included offer.



Therefore, your offer will be successfully associated with your configured listing.

Access the **Listings** tab from your **offer details** screen to view the listings that include your offer.



The screenshot shows the 'Offer details' page for a 'Tutorial Offer'. The top navigation bar includes 'CloudBlue', 'Offers', 'HELP', and 'Front Street Inc' with a vendor dropdown. The main content area displays the offer status (Listed), offer name (Tutorial Offer), product (Tutorial Product), and versions (1). Below this is a navigation bar with tabs: SUMMARY, PLANS, FEATURES, ITEMS, VERSIONS, LISTINGS (which is selected and highlighted with a red box), and DETAILS. A table below shows a single listing for 'LST-719-555-253' with details: Created: 02/01/2021 9:39 AM, Updated: 04/12/2021 8:18 AM, Marketplace: Tutorial Marketplace (MP-38661), Provider: Mighty Mick's LLC (PA-995-631), and Status: Listed. The bottom right of the table shows 'Rows per page: 10' and '1-1 of 1'.

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