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# Pricing Interface



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Auto-generated at April 16, 2025

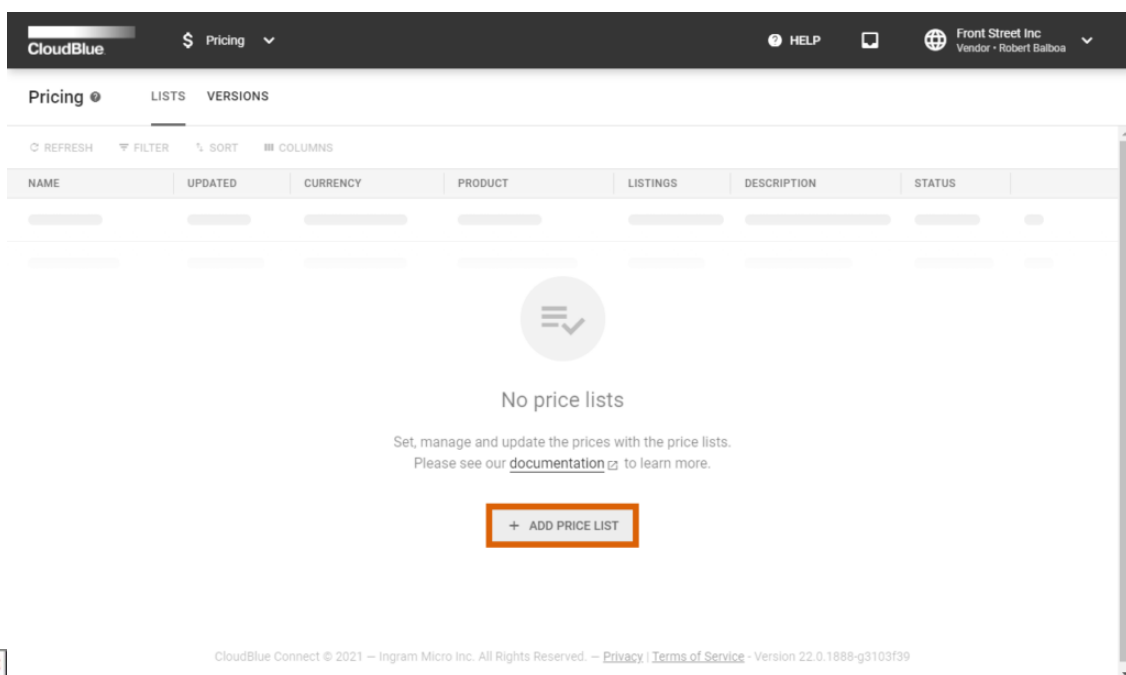


The following provides instructions on how to create a price list instance, generate a price list version, add a price list to a listing and perform other pricing operations by using the graphical user interface on the CloudBlue Connect platform.

## Price List Creation

Create a new price list object by accessing the **Pricing** module and. Furthermore, the system also enables Vendors to generate a new price list via the **product profile** page. Note that by creating a price list, Vendors generate an initial price list version and specify its activation time and date.

Click the **Add Price List** button to launch a price list creation wizard.

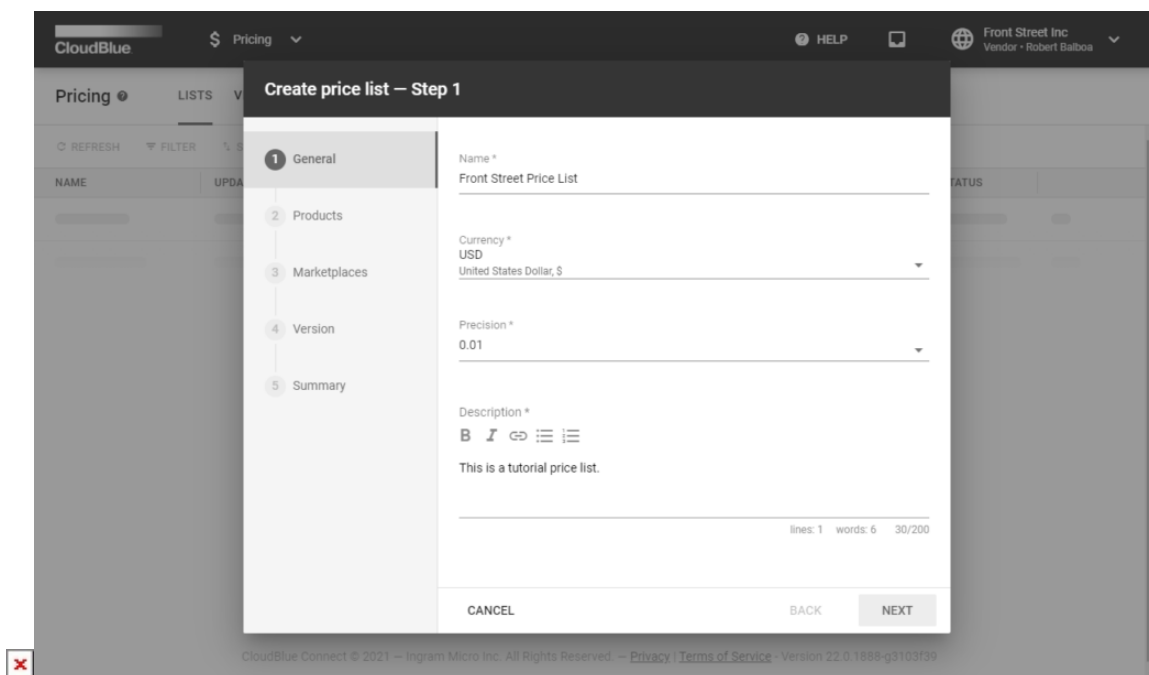


Follow the wizard steps to successfully configure your price list.

## General

Specify the following general attributes:

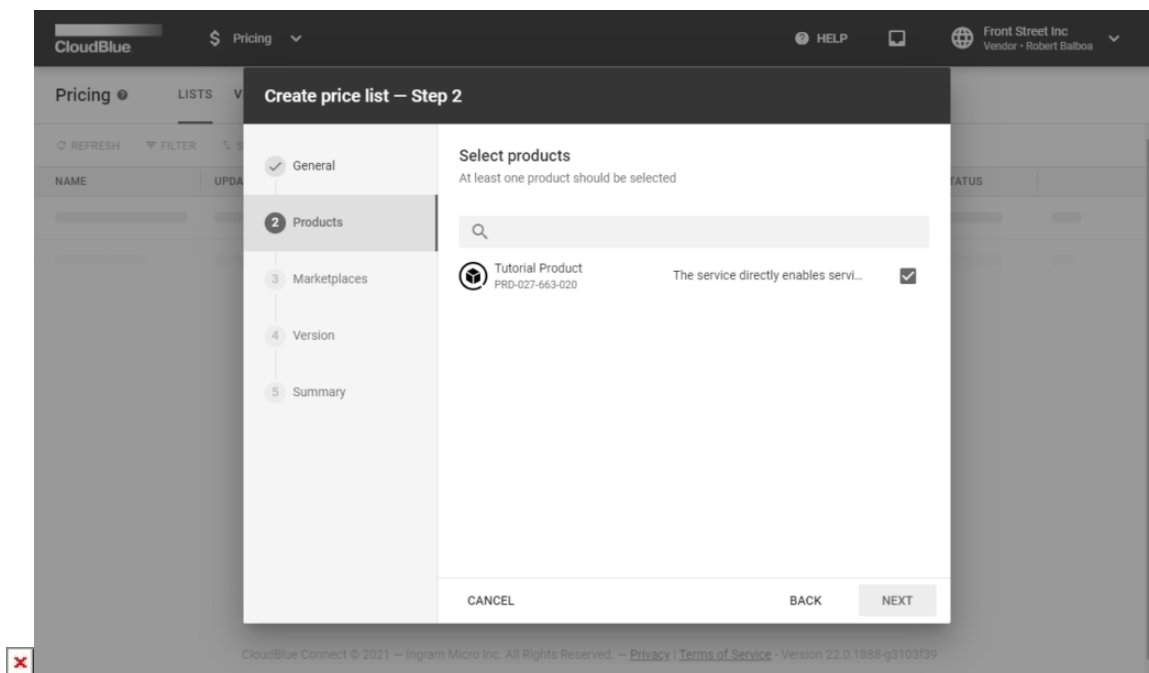
- **Name:** Enter a price list name in this field.
- **Currency:** Select a currency for your price list. Note that the system filters the following marketplace options depending on your selected currency.
- **Precision:** Choose your price precision from the list.
- **Description:** Provide your price list description. Note that specifying description is a required procedure.



Click **Next** to continue.

## Products

Select your product in the following form. Note that at least one product should be selected.

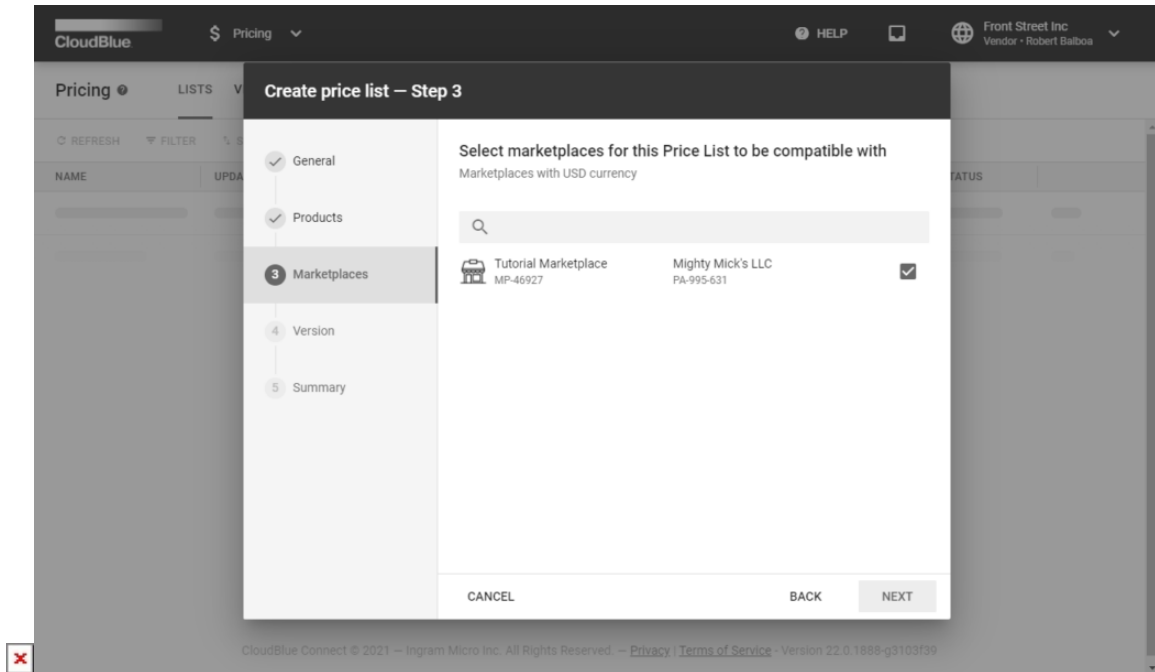


Click the **Next** button to continue.



## Marketplace

Specify a marketplace that supports your selected currency. Note that at least one marketplace should be selected



Click **Next** to continue.

## Version

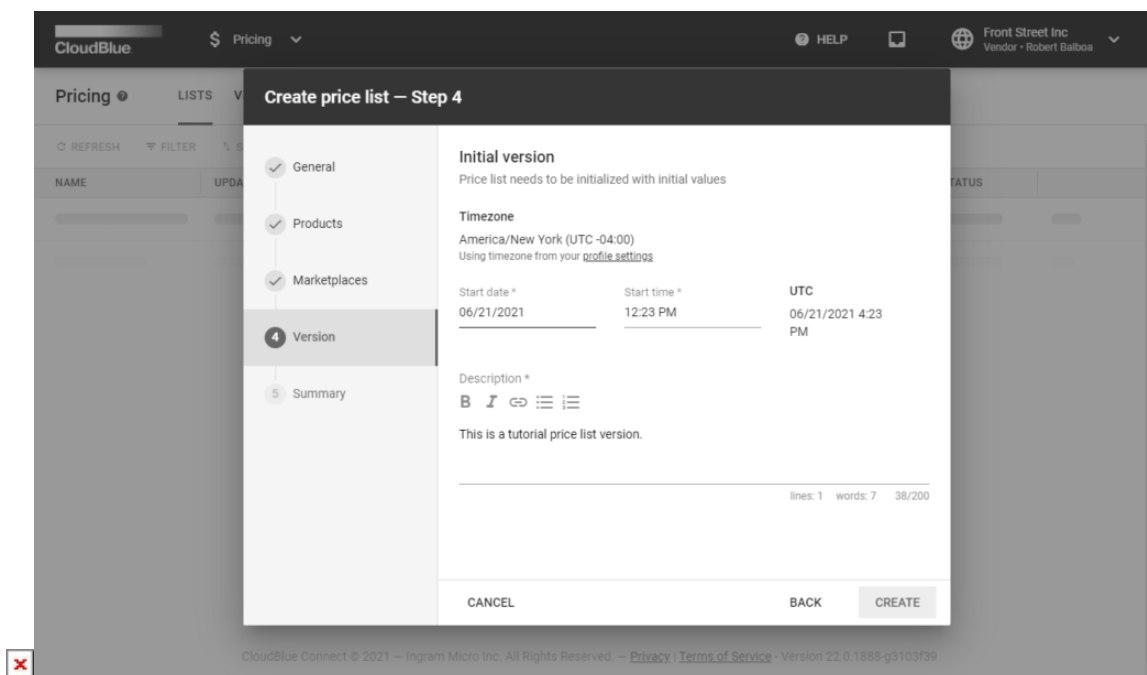
Specify the following attributes for your initial price list version:

- **Start date:** Select your price list version launch date.
- **Start time:** Choose your price list version launch time.
- **Description:** Edit your price list version description by using this field.



### Note

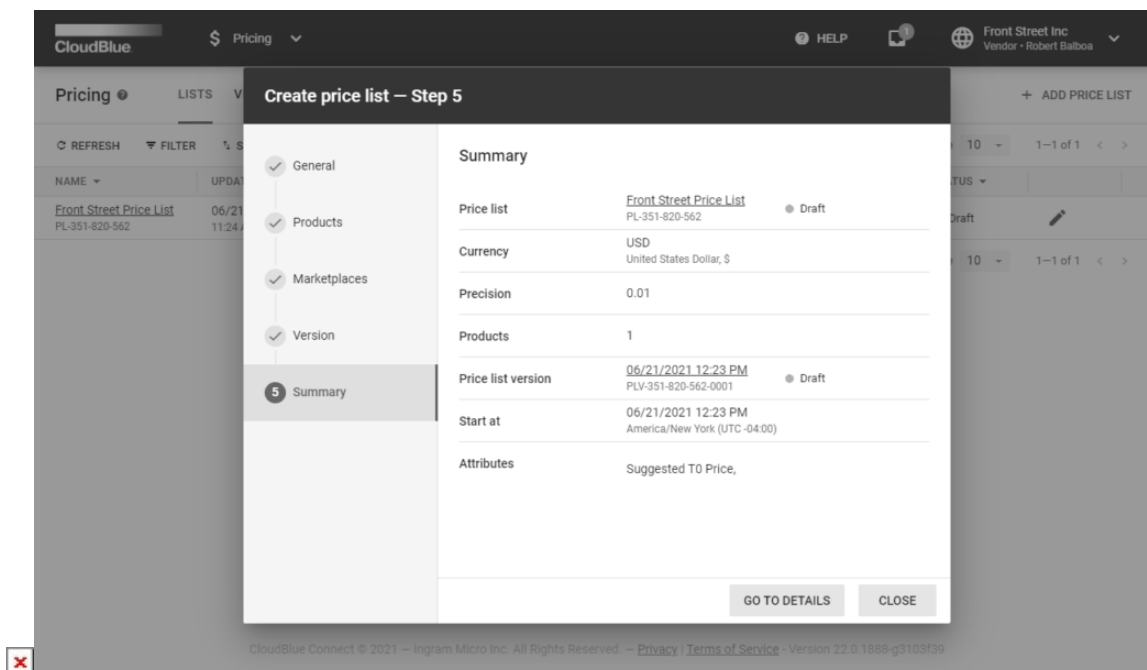
Specified *start date* and *start time* will not serve as your price list version activation time and date. You can schedule your price list version activation once your price list is successfully created.



Click **Create** to finalize your price list and creation.

## Summary

As a result, the system provides a summary for your generated price list and price list version objects



Click the **Go to Details** button to access the price list details screen. Otherwise, click **Close** to close the summary.



## Version Details Screen

Once a price list version is generated, Vendors can access the price version details screen to activate your version, schedule activation, edit or delete your price list version, manage price values, and perform other operations.

Proceed to the **Versions** section of the **Pricing** module. Thereafter, click on the Start At value to access the price list version details.

START AT	PRICE LIST	UPDATED	CURRENCY	PRODUCTS	LISTINGS	DESCRIPTION	STATUS
06/21/2021 12:23 PM PLV-351-820-562-0001	Front Street Price List PL-351-820-562	06/21/2021 11:24 AM	USD United States Dollar, \$	1	–	This is a tutorial price...	Draft

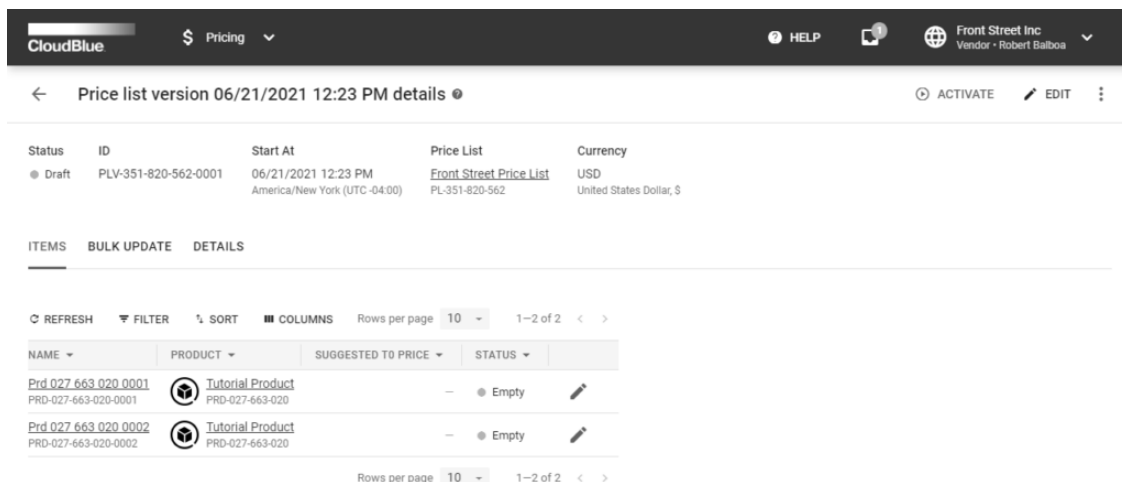


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START AT	DESCRIPTION	CREATED	CREATED BY	UPDATED	STATUS
06/21/2021 12:23 PM PLV-351-820-562-0001	This is a tutorial price list.	06/21/2021 11:24 AM	Robert Balboa UR-149-860-972	06/21/2021 11:24 AM	Draft



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CloudBlue Pricing

Price list version 06/21/2021 12:23 PM details

Status	ID	Start At	Price List	Currency
Draft	PLV-351-820-562-0001	06/21/2021 12:23 PM America/New York (UTC -04:00)	<a href="#">Front Street Price List</a> PL-351-820-562	USD United States Dollar, \$

ITEMS BULK UPDATE DETAILS

REFRESH FILTER SORT COLUMNS Rows per page 10 1-2 of 2

NAME	PRODUCT	SUGGESTED TO PRICE	STATUS
Prd 027 663 020 0001 PRD-027-663-020-0001	Tutorial Product PRD-027-663-020	-	Empty
Prd 027 663 020 0002 PRD-027-663-020-0002	Tutorial Product PRD-027-663-020	-	Empty

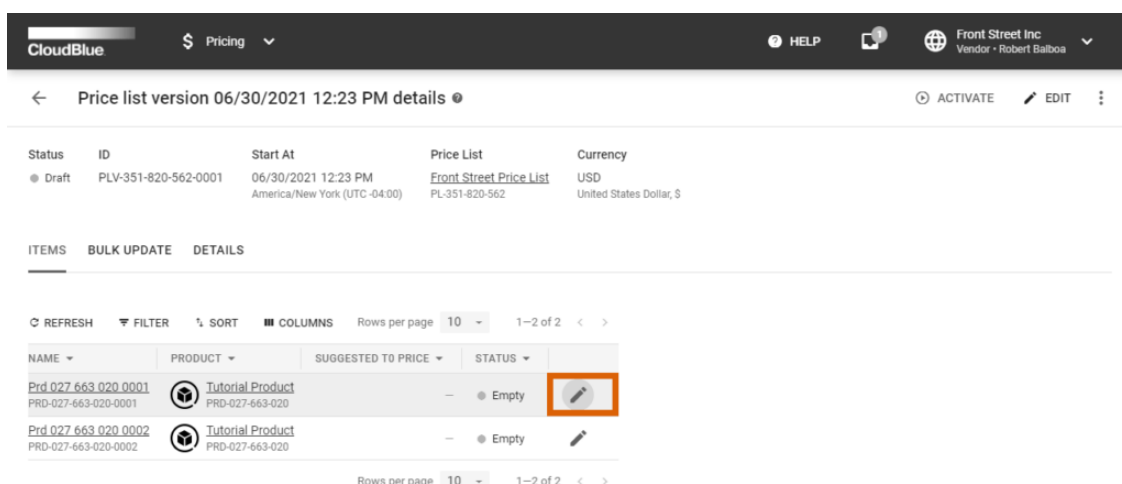
Rows per page 10 1-2 of 2

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Vendors can also navigate to the price list details screen and access the version details from this screen.

## Populating Values

Vendors can assign values to an individual item by clicking the *edit icon* from the **Items** list.



CloudBlue Pricing

Price list version 06/30/2021 12:23 PM details

Status	ID	Start At	Price List	Currency
Draft	PLV-351-820-562-0001	06/30/2021 12:23 PM America/New York (UTC -04:00)	<a href="#">Front Street Price List</a> PL-351-820-562	USD United States Dollar, \$

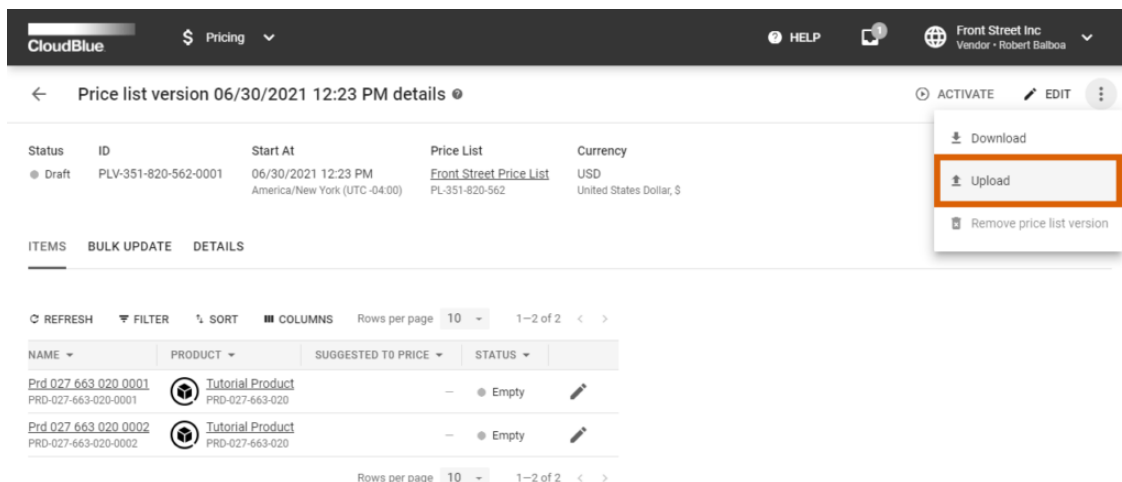
ITEMS BULK UPDATE DETAILS

REFRESH FILTER SORT COLUMNS Rows per page 10 1-2 of 2

NAME	PRODUCT	SUGGESTED TO PRICE	STATUS
Prd 027 663 020 0001 PRD-027-663-020-0001	Tutorial Product PRD-027-663-020	-	Empty
Prd 027 663 020 0002 PRD-027-663-020-0002	Tutorial Product PRD-027-663-020	-	Empty

Rows per page 10 1-2 of 2

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CloudBlue Pricing

Price list version 06/30/2021 12:23 PM details

ACTIVATE EDIT

Status	ID	Start At	Price List	Currency
Draft	PLV-351-820-562-0001	06/30/2021 12:23 PM America/New York (UTC -04:00)	<a href="#">Front Street Price List</a> PL-351-820-562	USD United States Dollar, \$

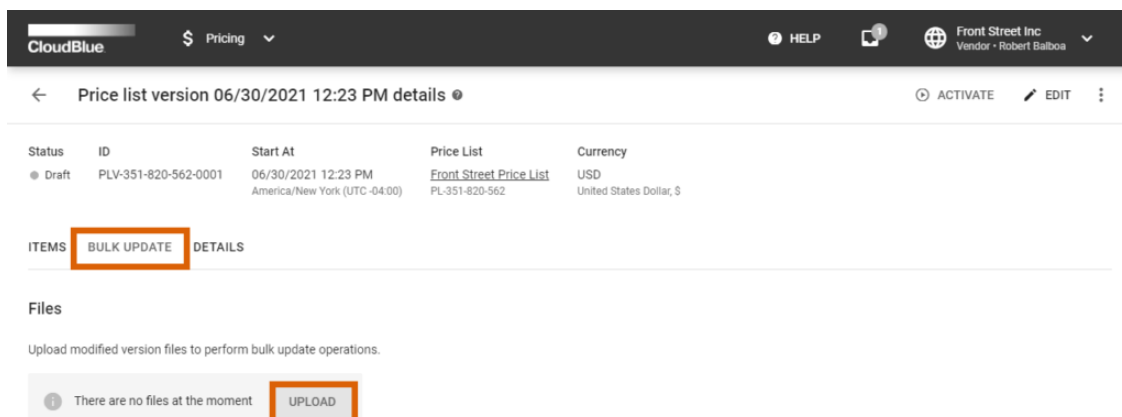
ITEMS BULK UPDATE DETAILS

REFRESH FILTER SORT COLUMNS Rows per page 10 1-2 of 2

NAME	PRODUCT	SUGGESTED TO PRICE	STATUS
Prd 027 663 020 0001 PRD-027-663-020-0001	Tutorial Product PRD-027-663-020	-	● Empty
Prd 027 663 020 0002 PRD-027-663-020-0002	Tutorial Product PRD-027-663-020	-	● Empty

Rows per page 10 1-2 of 2

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CloudBlue Pricing

Price list version 06/30/2021 12:23 PM details

ACTIVATE EDIT

Status	ID	Start At	Price List	Currency
Draft	PLV-351-820-562-0001	06/30/2021 12:23 PM America/New York (UTC -04:00)	<a href="#">Front Street Price List</a> PL-351-820-562	USD United States Dollar, \$


ITEMS **BULK UPDATE** DETAILS

Files

Upload modified version files to perform bulk update operations.

There are no files at the moment **UPLOAD**

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Vendors can export and import item price values by clicking on the vertical ellipsis (  ) and selecting the **Download** or **Upload** options. In addition, Vendors can update provided values by using the bulk update functionality via the corresponding tab.





### Note

The system imports, exports and updates the item price data in the XLSX format. It is recommended to download the spreadsheet file and get familiar with provided spreadsheet tabs first. Thereafter, you can edit provided data and upload it to the Connect platform.

Once all required values are specified, the system enables Vendors to activate price list version as described below.

## Version Activation

Click the **Activate** button at the top right corner of the price list version details screen to activate your price list version or schedule its activation.

The screenshot shows the 'Price list version 06/30/2021 12:23 PM details' screen. At the top right, there is a navigation bar with 'CloudBlue', '\$ Pricing', 'HELP', a notification icon, and 'Front Street Inc Vendor - Robert Balboa'. Below this, the page title is 'Price list version 06/30/2021 12:23 PM details' and there are 'ACTIVATE' and 'EDIT' buttons. The 'ACTIVATE' button is highlighted with an orange border. Below the navigation is a table with the following data:

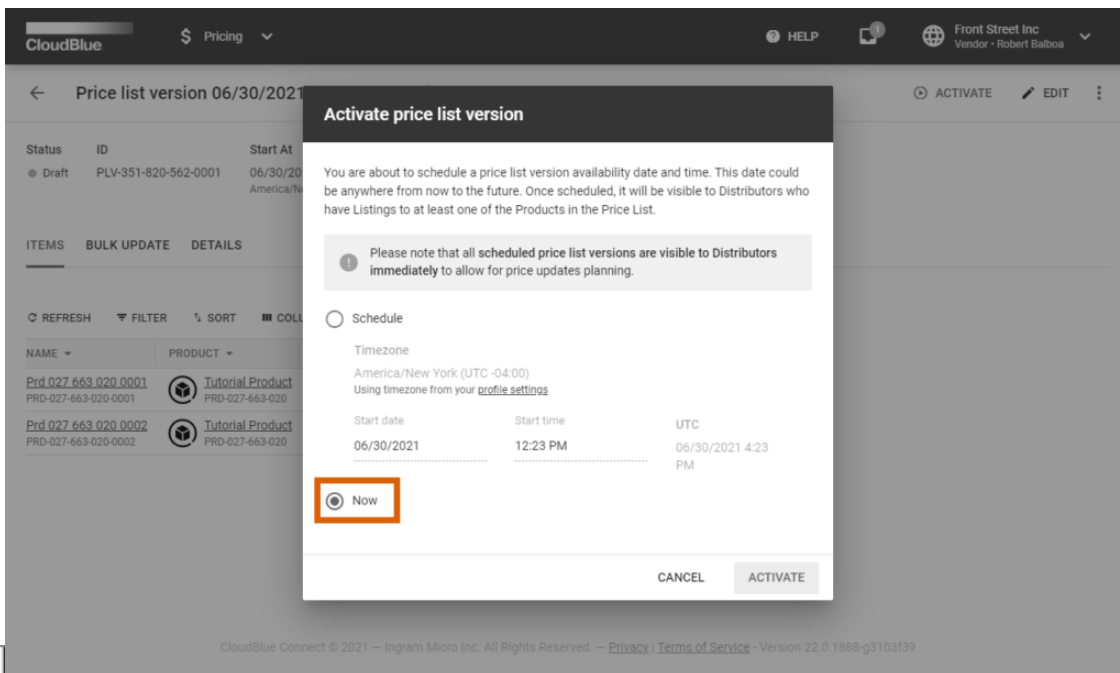
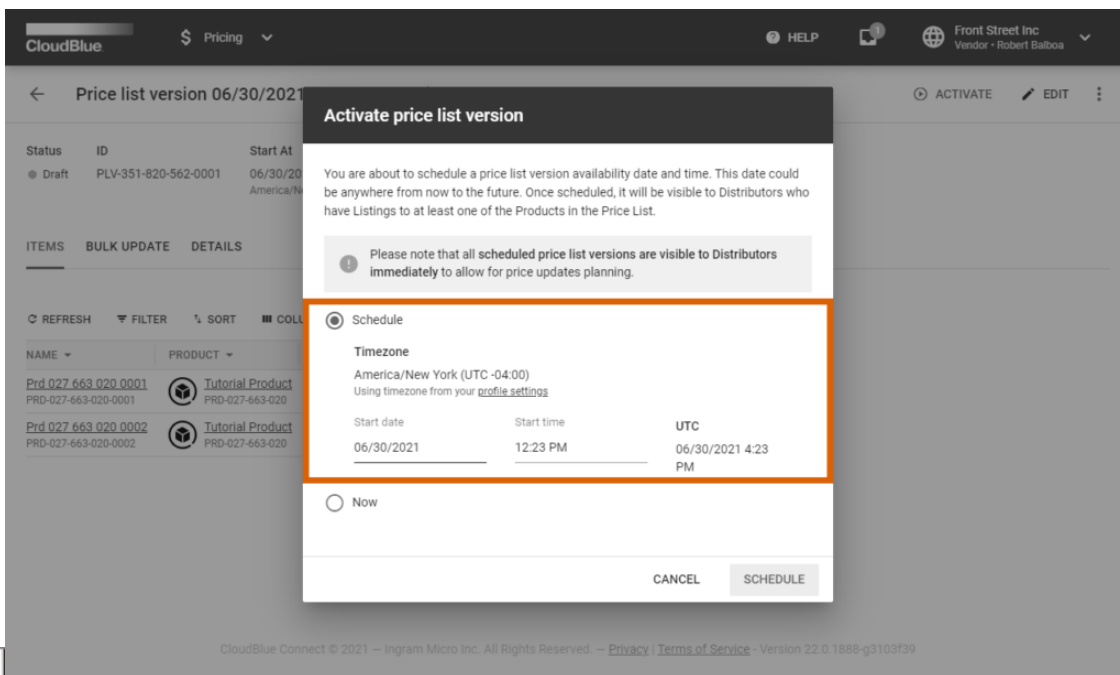
Status	ID	Start At	Price List	Currency
Draft	PLV-351-820-562-0001	06/30/2021 12:23 PM America/New York (UTC -04:00)	<a href="#">Front Street Price List</a> PL-351-820-562	USD United States Dollar, \$

Below the table are tabs for 'ITEMS', 'BULK UPDATE', and 'DETAILS'. Under 'ITEMS', there is a table with columns: NAME, PRODUCT, SUGGESTED TO PRICE, and STATUS. The table contains two rows of product data:

NAME	PRODUCT	SUGGESTED TO PRICE	STATUS
Prd 027 663 020 0001 PRD-027-663-020-0001	Tutorial Product PRD-027-663-020	35.00	Filled
Prd 027 663 020 0002 PRD-027-663-020-0002	Tutorial Product PRD-027-663-020	35.00	Filled

At the bottom of the table, there are controls for 'Rows per page' (set to 10) and '1-2 of 2'.





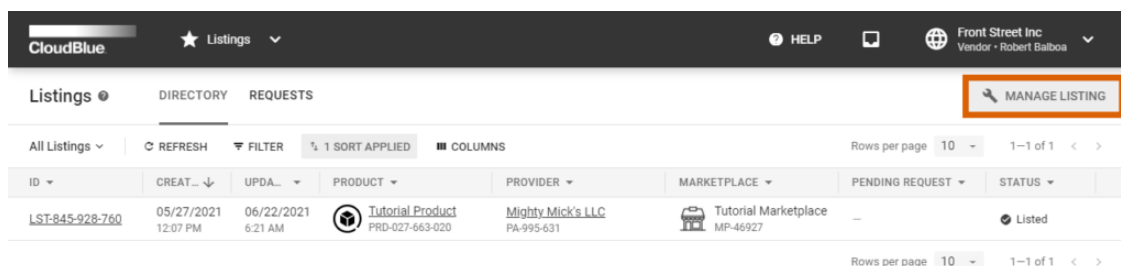
Select the **Schedule** option to specify price list activation time and date. Note that the system uses the timezone specified in your

Alternatively, select the **Now** option activate their price list version instantly by selecting the

Once the system assigns the *Scheduled* or *Activated* status to a price list version, Vendors can update their listing and attach a price list to it.

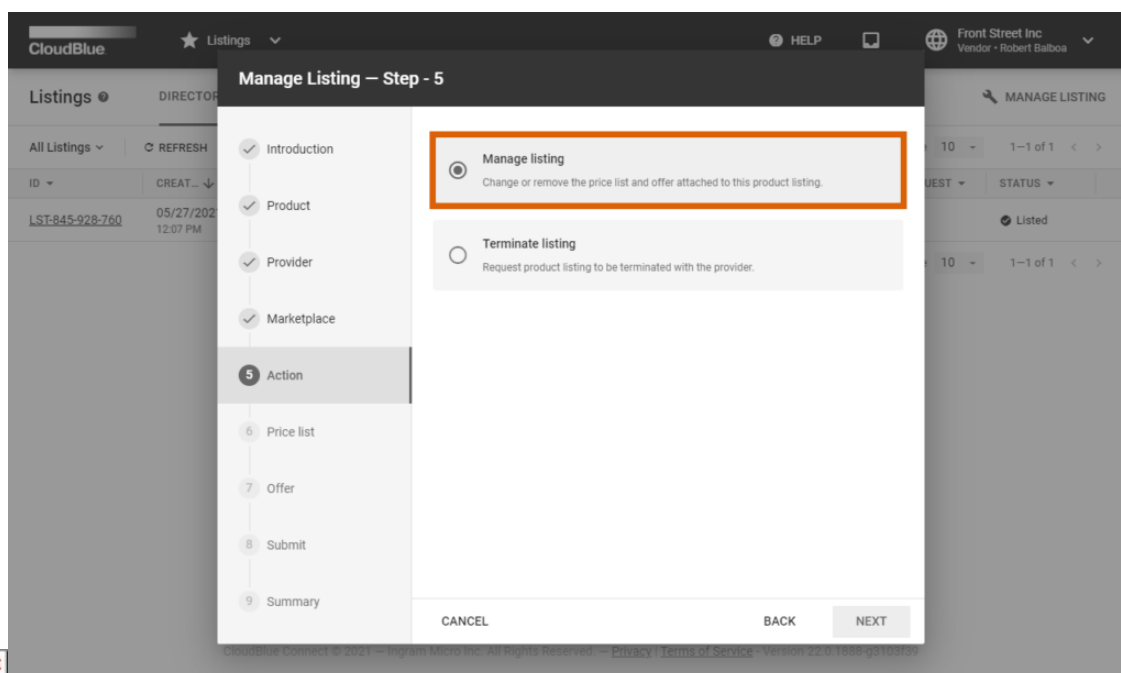
## Managing Listings

To make a price list visible to Distributors, Vendors are required to create a new listing instance or update their existing one and attach their new price lists. The instructions below showcase this operation:



ID	CREAT...	UPDA...	PRODUCT	PROVIDER	MARKETPLACE	PENDING REQUEST	STATUS
LST-845-928-760	05/27/2021 12:07 PM	06/22/2021 6:21 AM	Tutorial Product PRD-027-663-020	Mighty Mick's LLC PA-995-631	Tutorial Marketplace MP-46927	—	Listed

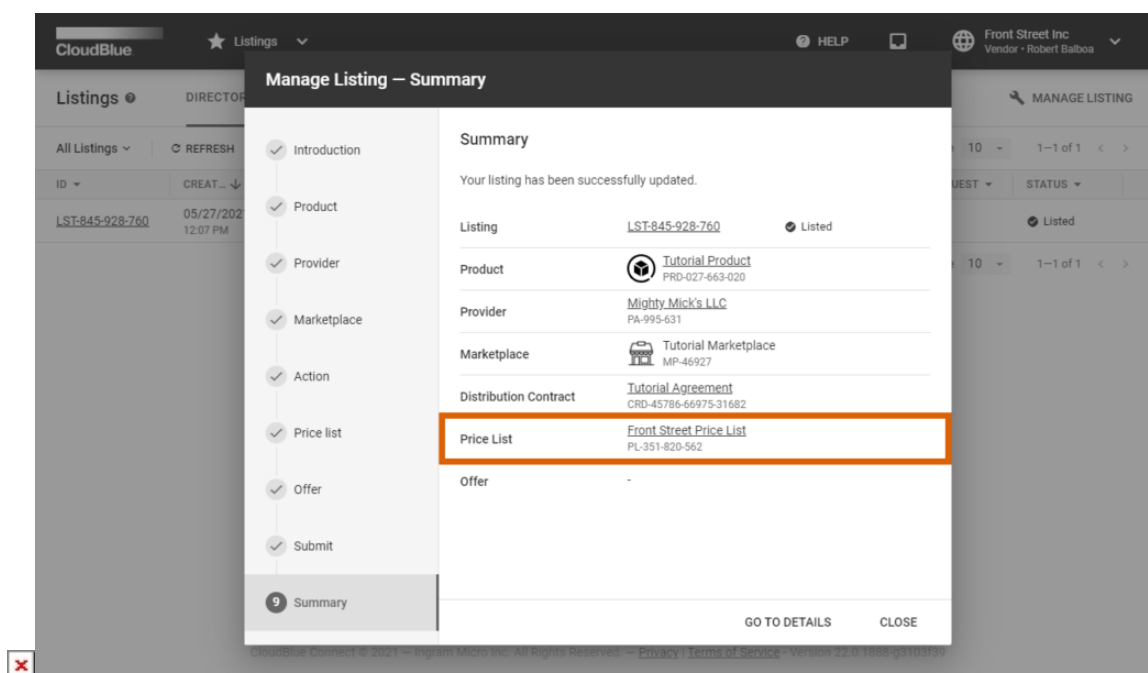
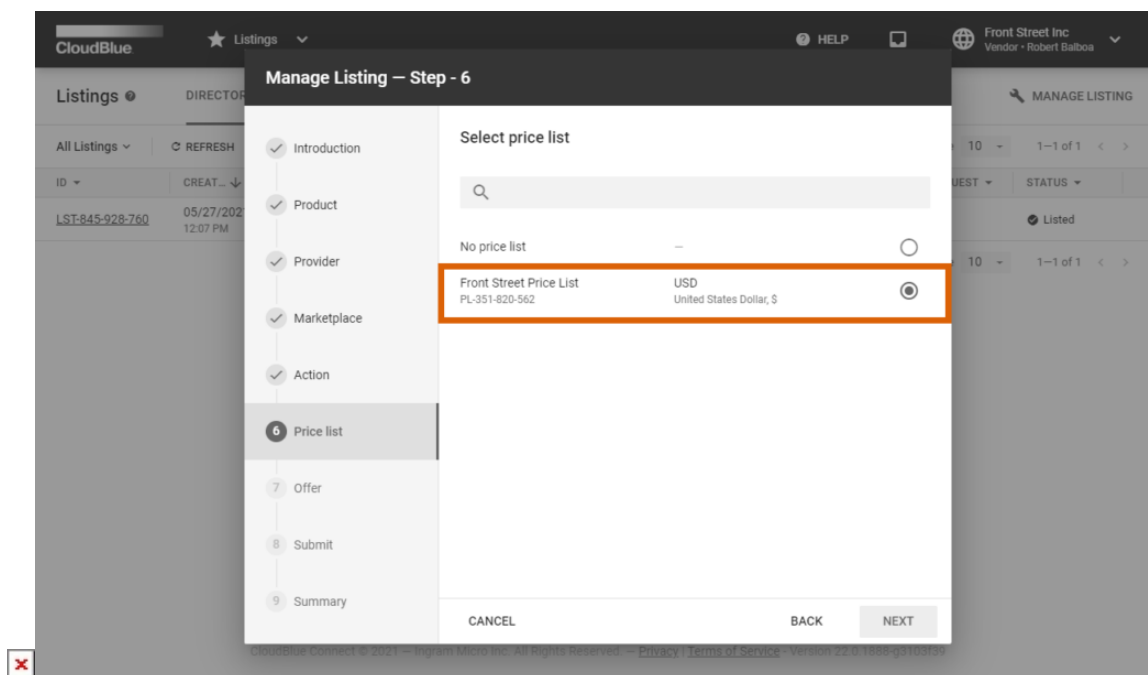
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### Manage Listing — Step - 5

- Introduction
- Product
- Provider
- Marketplace
- 5**  **Manage listing**  
Change or remove the price list and offer attached to this product listing.
- Terminate listing  
Request product listing to be terminated with the provider.

CANCEL
BACK
NEXT



1. Proceed to the **Listings** module and click the **Manage Listing** button to launch the listing management wizard. In case you don't have any listings, you can also create a new one by clicking the corresponding button on the interface.
2. Follow the wizard steps to update your listing or generate a new listing request. Once the system asks to specify your required *Action*, select the *Manage Listing* option.
3. Next, select your created price list in the following *Price lists* step. Continue to configure your listing by following the wizard steps.



Once a new listing request is successfully submitted, the created price list will be available for Distributors. The system will also provide the updated listing summary and displays the selected price list.