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Reservation Items



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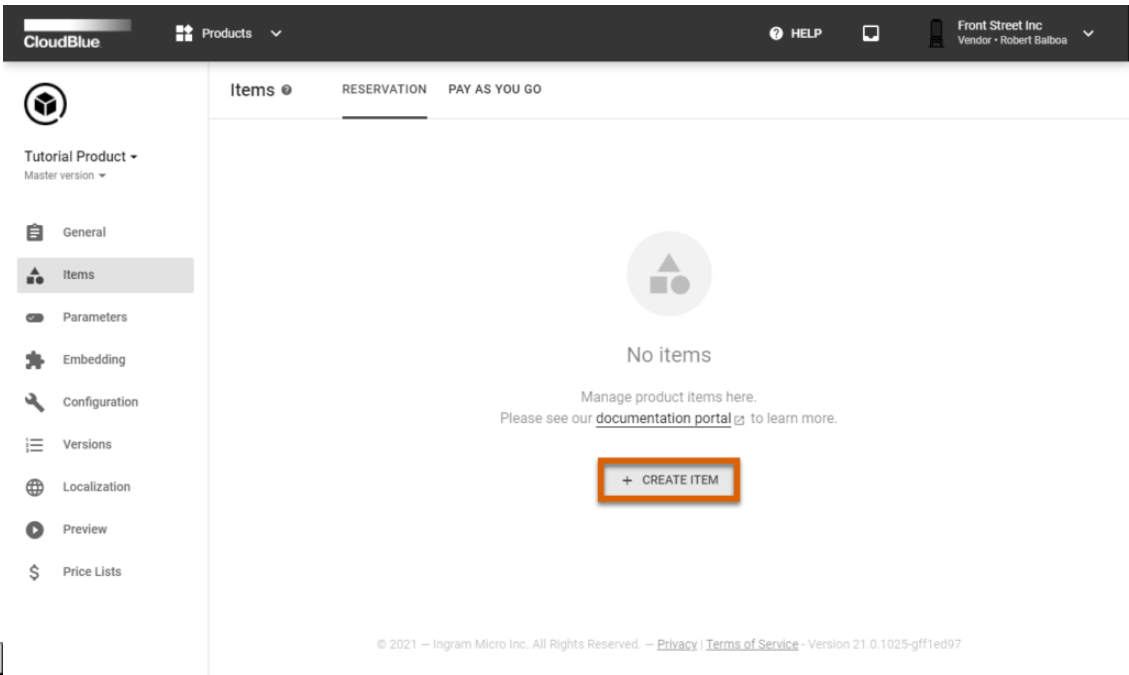
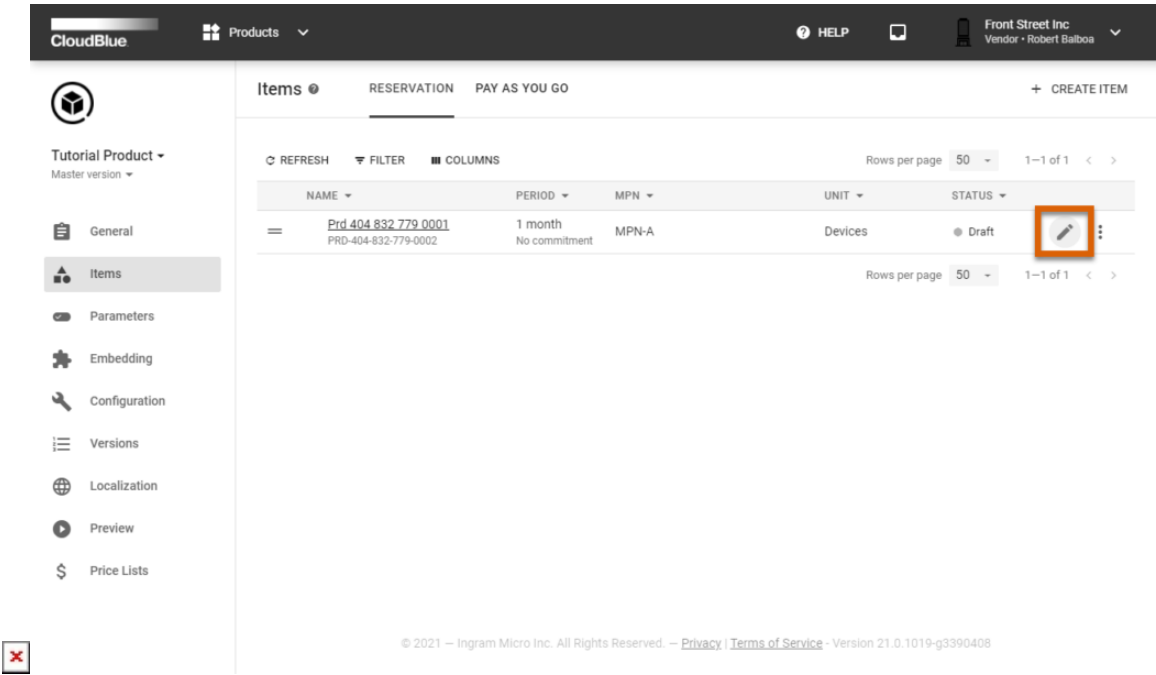
Auto-generated at April 16, 2025



The **Items** section of the product profile page provides the **Reservation** tab that is used to define reservation items. The following provides step-by-step instructions on how to define the items on the Connect platform.

Define your items

Click on the **Edit** icon next to a provided default item to edit this item. Alternatively, delete the default items and click the **Create Item** button to define a new item.





The following steps in the appeared form help you to successfully configure your reservation items.

1. General

Specify the general properties:

- **Name:** Enter your item name.
- **Manufacturer Part Number:** Type your item MPN.
- **Description:** Enter a short description of your item.
- **Parent Item:** Select a parent item (optional).

Click **Next** or click on the **Type** step to specify the type properties.

2. Type

Fill out the type form



Information

The type form allows specifying the following properties:

Billing Period specifies the interval of time from the end of one billing statement date to the next billing statement date.

Commitment period specifies whether a Vendor is committed to providing the service for a selected period and whether customers are committed to paying for the service



during this period.

Unit defines how service resources are accounted for, for example, per unit or per computer.

- **Billing period:** Select a billing period from the list. The system allows selecting 1 month, 1-5 years, or perpetual options.
- **Commitment period:** Select the commitment period from 1 to 5 years or exclude commitment by selecting the “no commitment” option.
- **Unit:** Select an item unit type from the list. The system provides a variety of available item unit types to select, such as Licenses, Devices, Messages, Calls, Users, and more.

The screenshot displays the 'Create Item - Step 2' modal in the CloudBlue application. The modal is divided into two sections: 'General' and 'Type'. The 'General' section is active, showing three dropdown menus: 'Billing period' (1 month), 'Commitment period' (No commitment), and 'Unit' (Licenses). At the bottom of the modal are three buttons: 'CANCEL', 'BACK', and 'CREATE'. The background interface shows the CloudBlue logo, a 'Products' dropdown, a 'HELP' link, and a sidebar menu with options like 'General', 'Items', 'Parameters', 'Embedding', 'Configuration', 'Versions', 'Localization', 'Preview', and 'Price Lists'. The top of the sidebar shows 'Tutorial Product' and 'Master version'. The bottom of the sidebar has a small red 'X' icon. The footer of the modal contains copyright information: '© 2021 — Ingram Micro Inc. All Rights Reserved. — Privacy | Terms of Service - Version 21.0.1019-g3390408'.

Save your items

Click **Save** or **Create** to complete your item definition.

As a result, your defined item will be available on the **Reservation** items list.



CloudBlue

Products

HELP

Front Street Inc
Vendor - Robert Balboa

Tutorial Product
Master version

General

Items

Parameters

Embedding

Configuration

Versions

Localization

Preview

Price Lists

Items

RESERVATION

PAY AS YOU GO

+ CREATE ITEM

REFRESH FILTER COLUMNS

Rows per page 50 1-1 of 1

NAME	PERIOD	MPN	UNIT	STATUS
Prd 001 PRD-404-832-779-0001	1 month No commitment	MPN 001	Licenses	Draft

Rows per page 50 1-1 of 1

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It is possible to review the provided item information by accessing the *item details* screen. Click the edit icon to update item name, MPN, or description.