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Documentation Modules Products Items

Reservation Items

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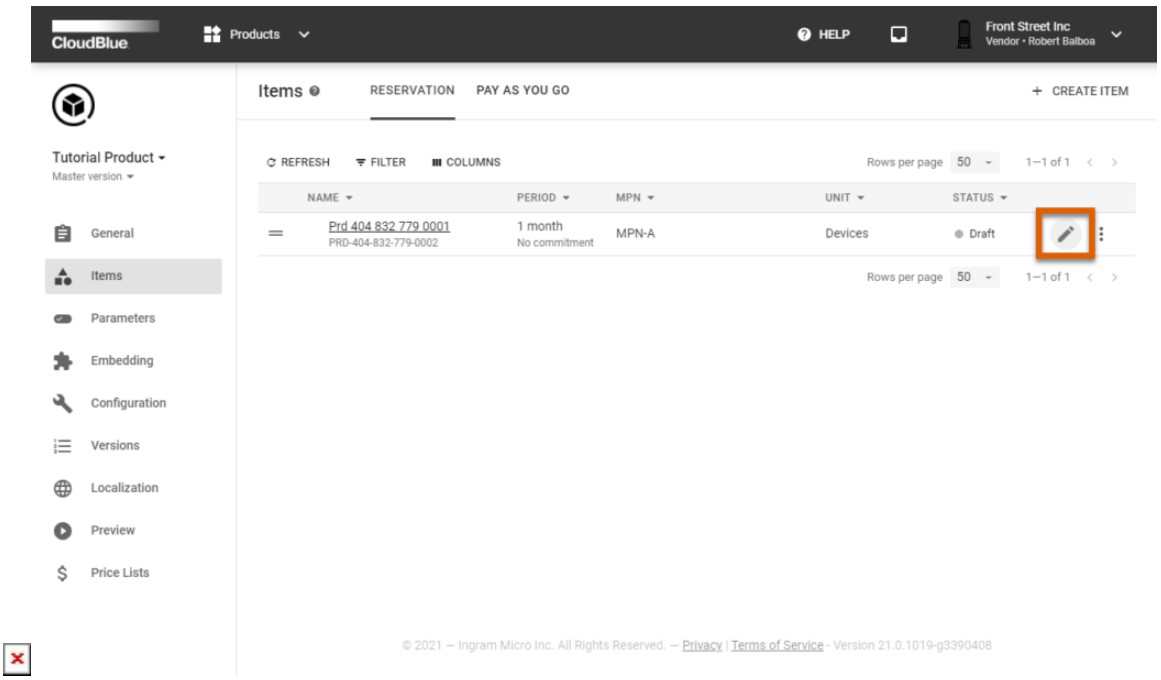
Auto-generated at November 7, 2026

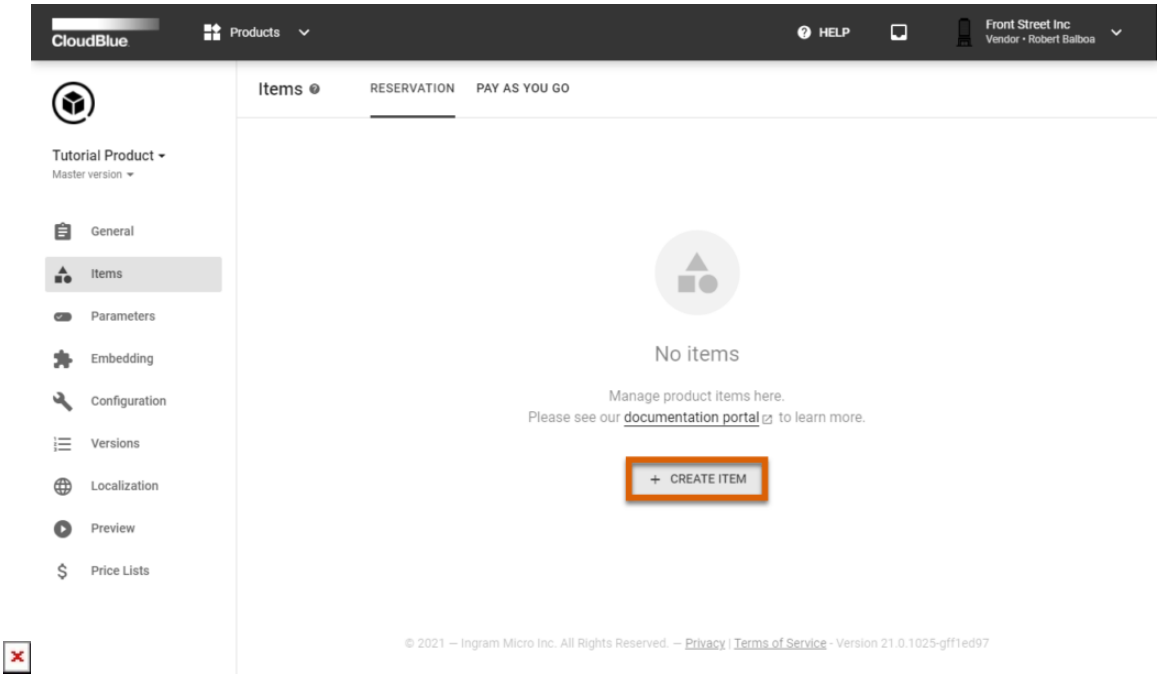
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The **Items** section of the product profile page provides the **Reservation** tab that is used to define reservation items. The following provides step-by-step instructions on how to define the items on the Connect platform.

Define your items

Click on the **Edit** icon next to a provided default item to edit this item. Alternatively, delete the default items and click the **Create Item** button to define a new item.





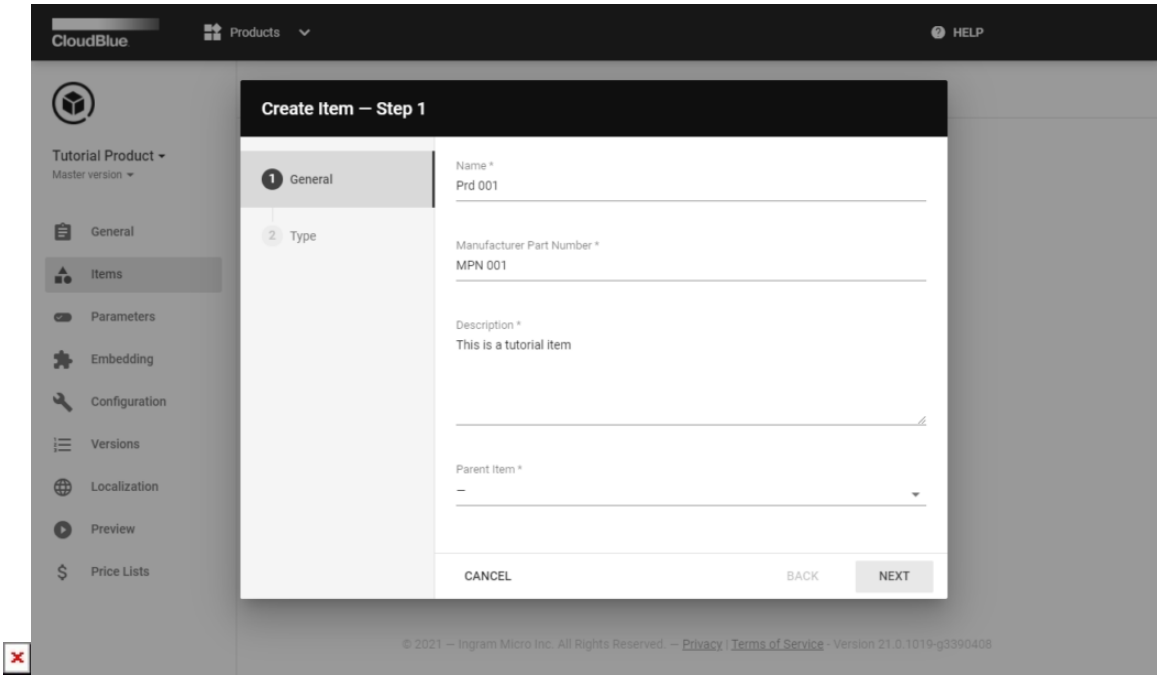
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The following steps in the appeared form help you to successfully configure your reservation items.

1. General

Specify the general properties:

- **Name**: Enter your item name.
- **Manufacturer Part Number**: Type your item MPN.
- **Description**: Enter a short description of your item.
- **Parent Item**: Select a parent item (optional).



Click **Next** or click on the **Type** step to specify the type properties.

2. Type

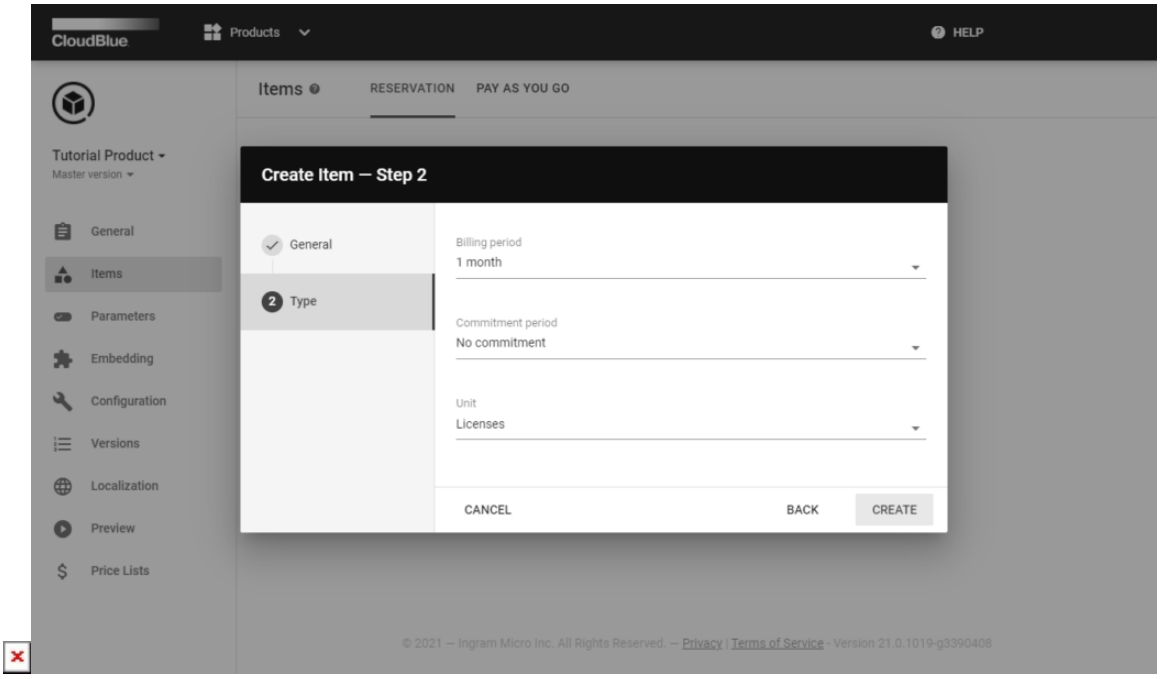
Fill out the type form

> ●
> Information
>
> The type form allows specifying the following properties:
> **Billing Period** specifies the interval of time from the end of one billing statement date to the next billing statement date.
> **Commitment period** specifies whether a Vendor is committed to providing the service for a selected period and whether customers are committed to paying for the service

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> during this period.
> **Unit** defines how service resources are accounted for, for example, per unit or per computer.

- **Billing period**: Select a billing period from the list. The system allows selecting 1 month, 1-5 years, or perpetual options.
- **Commitment period**: Select the commitment period from 1 to 5 years or exclude commitment by selecting the “no commitment” option.
- **Unit**: Select an item unit type from the list. The system provides a variety of available item unit types to select, such as Licenses, Devices, Messages, Calls, Users, and more.

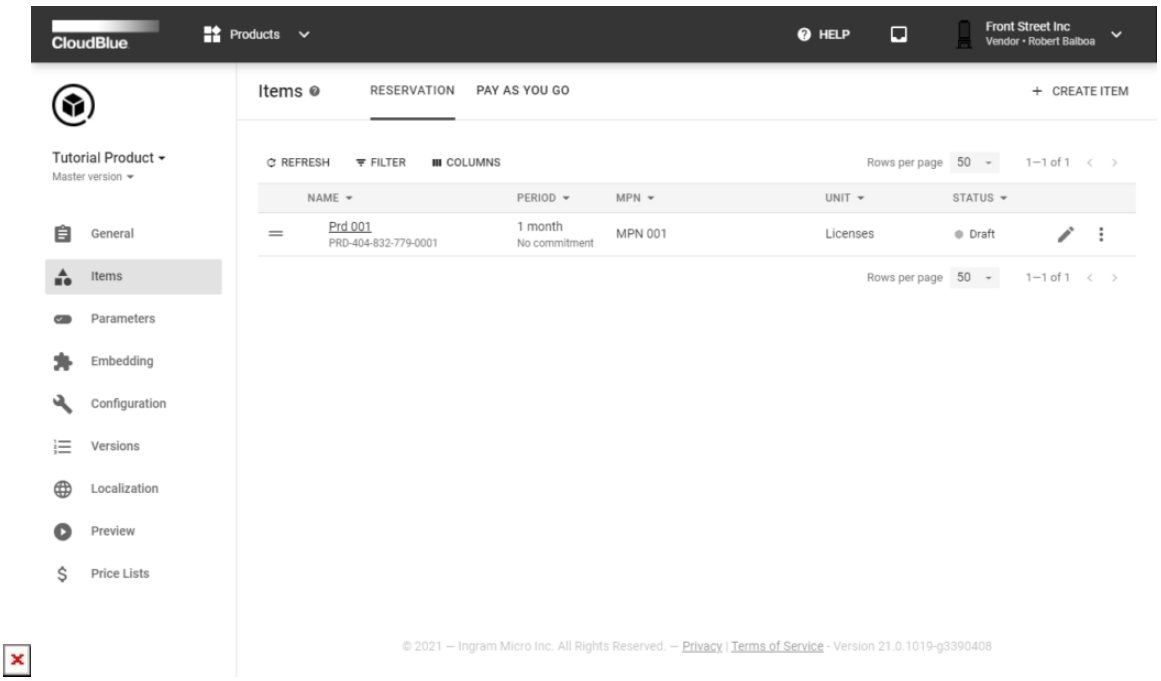


Save your items

Click **Save** or **Create** to complete your item definition.

As a result, your defined item will be available on the **Reservation** items list.

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It is possible to review the provided item information by accessing the *item details* screen. Click the edit icon to update item name, MPN, or description.

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